MINUTES
USF SYSTEM FACULTY COUNCIL
Thursday, August 28, 2014, 9:30-11:30 a.m.
USF Health Byrd Alzheimer’s Institute, Lobby Atrium

Present: Jim Curran, Christopher Davis, Claudia Dold, Jody Harwood, Patricia Hunsader, Steven Lang, Philip Levy, Barbara Lewis, Deanna Michael, Richie Reich, Scott Rimbey, Greg Teague, Kaya Van Beynen
Absent: Steve Permuth, Ella Schmidt
Guests: Kofi Glover, Arthur Shapiro, Peter Stiling, Kim Wilmath
Recorder: Ann Pipkins

1. USF System Faculty Council (SFC) President Greg Teague called the first meeting of the 2014-2015 AY to order at 9:30 a.m., after which introductions were made.

2. In his initial remarks, President Teague commented that he would like the SFC to make use of its position as appropriate when considering System-wide issues. He felt that the council can become an even more effective group, continuing the trend that it has established. To begin this process and clarify what the council is here for we should update its documents (bylaws, constitution and abstract).

3. Approval of Minutes
   a. April 17, 2014
      The ESPG acronym was clarified as “Environmental Science Policy and Geography.” The use of “campuses,” when referring to the other USF entities, will be changed to “institutions.” A motion was made and seconded to approve the Minutes from the April 17 meeting as amended. The motion unanimously passed.
   
   b. March 27, 2014
      No changes were recommended. The Minutes were accepted as presented.

      Dr. Lang suggested that for future minutes web links be included for critical issues.

4. Old Business
   a. Review of SFC Bylaws, Constitution, Abstract
      There were no changes to the Constitution, but the council did review the proposed revisions to the Bylaws presented by President Teague. He pointed out that most of the revisions were style changes. The floor was opened for discussion of the proposed revisions.
Past SFC President Davis commented that although he had no changes to recommend, he pointed out that at the current time there is no System budget to compensate SFC members for travel, etc., and the issue needs to be addressed.

Discussion was held regarding the composition of the ACE Advisory Council (ACEAC). President Teague explained that there were no changes to this section, just clarification to ensure representation by someone from the SFC on ACEAC.

Ms. Dold had two points: (1) Referring to the sentence in line 5 regarding what constitutes full time, in the section on Membership and Duties, she commented that Librarians work 12 months (100%). President Teague responded that the intent of the language was to define minimum appointments. (2) Under the same section, she asked about the intent of the last sentence “The SFC reserves the right to restrict attendance as appropriate.” President Teague clarified that faculty may decide to have a closed session during meetings.

Dr. Lang asked if there had been a change in the membership of supporting committees from an administrator to a faculty member serving. Vice Provost Glover did not know why there was a change. Past President Davis added that although this body is asked to make recommendations, President Genshaft makes the final appointments. Dr. Lang commented that he will try to get more information.

Vice President Hunsader asked whether SFC membership on the ACEAC and APPCC was to be voting membership. President Teague confirmed that it is and noted that changes were made to the SFC bylaws to comport with recent changes in the committee documents.

A motion was made and seconded to approve the proposed revisions to the bylaws and abstract. The motion unanimously passed. Updated versions will be forwarded to Ms. Janet O’Shea for posting on the SFC web site.

b. Meeting Times and Places
   The proposed times and places met with everyone’s approval.

c. Assessment of USF President & Provost – Barbara Lewis
   Currently, there are 4 different surveys USF faculty have been asked to complete in addition to approving revisions to the Constitution: assessment of the USF Health vice president, provost, president, and a campus climate survey. Closing date is Friday, September 5. President Teague recommended that the committee might consider extending the deadline due to the beginning of the semester.

5. New Business

a. Office of USF System Initiatives – Kim Wilmath
Ms. Wilmath was welcomed as the newly appointed Director of the USF System Initiatives and liaison to the SFC. She reports directly to President Genshaft rather than to the Provost. Dr. Levy recalled that at one time the SFC talked about the lack of a clear definition of what an institution was, and he asked how Ms. Wilmath’s role would address that. She replied that this is one of the strategic issues on the table to be addressed. President Teague asked that SFC members be added to the discussion.

b. **USF System-Wide STEM Initiative** – Peter Stiling
Dr. Stiling, Special Faculty Assistant in the Office of the Provost, attended today’s meeting to share with the council some of the benefits of a STEM initiative. The actual details for moving forward have yet to be determined. Dr. Stiling commented that the SFC should start thinking about who a group representative for each institution might be to serve on this initiative. President Teague added that it is important to keep a balanced view on the way to get started, and the SFC should become part of the process immediately.

c. **Committee Membership: ACEAC & APPCC**
USFSP needs a representative for APPCC. Dr. Michael will send a name to President Teague before the APPCC meeting on September 8.

d. **System Regulations & Policies Recently Established/Revised**
There are no pending regulations. Regulations 10.106 (Faculty Promotion and Change in Assignment) and 10.105 (Faculty Tenure) and USF Policy 10-116 (Tenure and Promotion) have been posted and have gone into effect since the last SFC meeting.

Dr. Lang asked where the multi-level sequence of evaluation was defined. Dr. Glover responded that the process is already followed; it just needs to be defined by the institution.

6. **Office of System Provost & Executive Vice President** – Kofi Glover
Dr. Glover did not have a formal report but on behalf of Provost Wilcox, he was asked to remind everyone of the important role that the SFC plays and that the Provost looks forward to working with everyone this year. President Teague suggested that Provost Wilcox, in his role as System Provost, be invited to meetings when they are on the Tampa campus. Drs. Michael and Curran were asked to invite their chancellors to SFC meetings when held on their campuses. Doing so would ensure that there are constructive conversations on issues.

7. **Institutional Updates**

a. **USFSM** – Jim Curran
There has been a turnover in leadership, and the institution is looking for a new leader and new direction.
b. **USFSP – Deanna Michael**  
A strategic plan is being vetted and the institution should have one in place either this semester or by January, 2015. Dr. Lang commented that a summary version of the strategic plan was seen by the USFSP Faculty Senate during the summer, but not all faculty have seen it. Dr. Michael then reviewed the strategic plan process that was followed by USFSP and when faculty were involved. President Teague stated that review by a small number of people was okay for the broad process, but strategies that might be addressed in certain areas should have more people involved.

c. **USF – Philip Levy**  
The first Senate Executive Committee meeting will be held on September 3, 2014. Recurring topics are lecture capture and property ownership, eXplorance Blue on-line course evaluations, and work on the results of the campus climate survey. There is still the question of the governing logic of budgeting decisions. Dr. Levy would also like to bring to the agenda of this body the process of lecture capture and eXplorance Blue.

8. **Issues from the Floor**

a. Dr. Curran had a question about whether or not the posting of PowerPoint presentations on line constitutes an on-line course. It was recommended that he look at what SACS says about on-line accreditation.

b. Dr. Arthur Shapiro, President of the USF UFF, recognized Dr. Glover as the key component in reaching a collective bargaining agreement.

There being no further business, the meeting was adjourned at 11:40. The next scheduled meeting is Thursday, September 25, 2014 at USF St. Petersburg.