1. USF System Faculty Council (SFC) President, Christopher Davis, called the meeting to order at 9:37 a.m.

2. Approval of March 24, 2014 Minutes (Appendix 1)
   A motion was made by Dr. Teague and seconded by Dr. Annaraud to approve the March 24, 2014 minutes. The minutes were adjusted to show that Dr. Richie Reich will be Vice President of the USF Sarasota-Manatee’s Faculty Senate and to remove “with additional person to be elected.” All were in favor. Motion passed.

3. President’s Report (Dr. Christopher Davis)
   a. Distinguished University Professor (DUP) Programs
      System Faculty Council (SFC) provided guidance to accommodate all three campuses more appropriately. This resulted in a committee led by Dr. Dwayne Smith. They have met once and reviewed USF’s DUP criteria and guidelines and other DUP programs nationally.

4. New Business
   a. Proposal to establish a Mathematics Department in the USFSP College of Arts and Sciences (Dr. Frank Biafora, Dean) (Appendix 2)
      USFSP is looking at creating a free standing Department of Mathematics within the College of Arts and Sciences effective Fall 2014. The mathematics and statistics faculty currently serving the QEP and in ESPG propose to merge as a unit. This includes 3 instructors, 2 visiting instructors, a potential tenure-track professor, and several adjuncts. USF System Policy 10-055 states that “organizational restructuring of academic units within member institutions of the USF System shall be implemented only after open dialogue and review among faculty and administration.” This review includes SFC.

      SFC suggested that a timeline of future and past milestones (e.g. date to hiring second tenured faculty member) would be helpful. There was discussion surrounding the impact of this decision, including: service load, mentoring opportunities, professional progression, resources, collaboration between departments, and faculty satisfaction. Dr. Davis will summarize SFC’s discussion and forward to the appropriate parties.
b. **Proposal to integrate the departments of Information Technology and Computer Science & Engineering in the College of Engineering (Dr. Rafael Perez, Interim Dean) (Appendix 3)**

This change is considered uncontroverisal, appropriate, and helpful for accreditation. There have been adequate faculty consulting on this proposal, and the faculty are happy with the conclusion and have given unanimous support for the proposal.

c. **Proposal for a new USF system policy on classroom capture (Dr. Greg Teague)**

Classroom capture (previously lecture capture) was examined carefully and implemented gradually. It can assist traveling students. Only some classrooms are equipped to provide classroom capture. There is discussion regarding how broadly this should be implemented and intellectual property concerns. SFC feels that regional campuses need a voice in the policy making as a large portion of their classes are online. Legal Counsel noted that they appreciate the initiation of this discussion with SFC rather than the typical policy process. It was decided that this is an issue that should be driven by SFC to draw from system expertise.

d. **Proposed new USF System Policy 0-027 Florida Code of Ethics for Public Officers and Employees; Compliance and Disclosure (Appendix 4)**

e. **Election of SFC Officers for 2014-15 (Appendix 5)**

   i. **President**
   
   Gregory Teague (USFSP), current Vice President, nominated himself for President. The incoming President must be from a different campus than previous president. Gregory Teague was elected to SFC President for 2014-15 by unanimous vote.

   ii. **Vice President**
   
   Patricia Hunsader (USFSM) nominated herself for Vice President. Patricia Hunsader was elected to SFC Vice President for 2014-15 by unanimous vote.

   Drs. Davis and Teague will work together to ensure the strength of the faculty voice is represented through the summer at ACE, BOT, etc.

5. **Institutional Updates**

a. **University South Florida St. Petersburg (USFSP)**

   - Strategic plan report will be finalized in a few weeks.
   - Vice Chancellor search will hopefully be finished in a couple weeks.

b. **University of South Florida Sarasota-Manatee (USFSM)**

   - USFSM Faculty Senate is revisiting their Constitution & Bylaws. They plan to use their resources, General Counsel and System Faculty Council, for advice and support.
   - The Regional Chancellor search continues with a hope of interviews in June.

c. **University of South Florida – Tampa campus**

   - USF System Policy 10-116 states that each member institution will establish its own tenure and promotion guidelines. The guidelines will be reviewed at least every five
years to allow for consideration to institutional plan and what is important to institution as faculty excellence. Each institution can either continue to use 1998 guidelines or adjust them. USF Tampa created new guidelines already. USFSP and USFSM can decide if they would like to. The Collective Bargaining Agreement (CBA) is for the system, but the separate guidelines could differ on items such as years to tenure. USF System Regulation 10.106 (2)(b) has new language to address SFC’s concerns regarding non-tenured faculty members’ faculty positions being protected if administrative role is removed or eliminated. Some additional concerns regarding tenure & promotion include: ambiguity of language of “appointment” and “assignment,” whether or not librarians serve at the pleasure of the Chief Academic Officer, language regarding tenure probationary period decided at college level, CBA language on probationary period requirement, and most appropriate department level for specified criteria. The CBA language will not use USF Tampa’s guidelines. It will make general statement that there is a process and that grievances will only be over process. There is a call for specification within criteria, as one metric doesn’t fit all disciplines.

- Student online assessment of instruction committee has concluded for the year. It should be recognized that the committee did not address content or specific adjustments to questions; they plan to address this next year.

6. Meeting Adjourned at 12:21 p.m.

Thank you to all SFC members, and thank you to Dr. Davis for his service as President.