USF SYSTEM FACULTY ADVISORY COUNCIL MINUTES

November 5, 2010  10:00 a.m. – 12:00 p.m.  Byrd Institute, Room 101, Tampa Campus

The meeting was called to order at 10:00 a.m.


**Guests:** Graham Tobin, Provost’s Office

**Recorder:** Ann Pipkins

1. The Minutes from the FAC meeting of October 18, 2010 were approved as presented.

2. **Meeting Dates for the Remainder of 2010-2011 AY**

   Due to the fact that Vice President Bird will not be available in December, discussion was held regarding whether or not the FAC should meet. A motion was made and seconded that the FAC would not meet in December unless it was an emergency in which case it would be conducted by Elluminate. The motion unanimously passed.

   **Future meeting dates for the FAC are as follows:**
   - January 13, 2011 at Sarasota
   - February 22, 2011 at Polytechnic
   - March 22, 2011 at St. Petersburg
   - April 28, 2011 at Tampa
   - May 24, 2011 at Sarasota

   President Larkin will send out a confirmation notice with dates and locations. Summer meeting dates will be set up at the April meeting. Election of FAC officers will take place at the May meeting. Each Faculty Senate will have their local officers by the April 28th meeting.

   President Larkin reminded everyone that Faculty Senate Presidents are to work with Dr. Judy Buffa to set up meetings on their campus, which includes who will be taking minutes, location, and parking information.

3. **Report on Restructuring Senate Committees**

   Dr. Philip Levy reported that a subcommittee has been looking at the restructuring of the Senate committees. The biggest issue is that a large number of these committees are changing, and it is not known how much duplication there will be at this time until memberships have been filled. The most system implication will be the USF Tampa committees. During its review, some questions have emerged such as what kinds of guidelines would fit for each campus? Will there be distinctions between the System Library and campus libraries with regard to purchasing databases? What happens to financial awards that go to faculty? What about tenure transferability? FAC should
ensure there is faculty involvement in decision making in these committees. President Larkin asked that Dr. Levy’s subcommittee draft a list of awards that would be system-wide versus those that should be campus-specific. The awarding of honorary degrees was discussed. It was suggested that a standing committee be created to determine how system-wide awards and research grants are given. The name “FAC Standing Committee on Honors and Awards” was recommended. All campuses could recommend nominees through this committee. President Larkin asked Dr. Levy to have his subcommittee compose a list of all the different awards, honors and awards as well as financial.

4. Dr. James Curran was introduced as the new President of the Sarasota-Manatee Faculty Senate.

5. **President’s Report**

   Before giving her report, President Larkin announced that with the resignation of Dr. Laurence Branch in October, Dr. Huntington Potter is the new Tampa Faculty Senate President. President Larkin asked Dr. Potter to inform the FAC when a new member has been elected from the Tampa Faculty Senate.

   a. **USF President’s Response to Location of Doctoral Programs**

      President Larkin distributed a response from Provost and Executive Vice President Ralph Wilcox regarding the recommendation from the FAC that the USF System should have the authority to make decisions on where doctoral programs are housed. In the response (see Appendix A) Dr. Wilcox pointed out that the designation of USF as the sole doctoral degree-granting institution in the USF System is the outcome of an agreement between the Florida Board of Governors and the USF Board of Trustees, and not statutory in nature. However, USF may offer “hosted” programs where a doctoral program is owned by one campus but hosted at another. President Larkin commented that this could be a good intermediate step for doctoral programs. It was agreed that no follow-up was necessary at this time.

   b. **USF President’s Response to FAC Representation on Advisory Councils**

      The following slate of nominees for faculty appointments to the USF System Advisory Councils will be forwarded to Dr. Wilcox:

      **USF System Academics and Campus Environment Council**: Elizabeth Bird, Elizabeth Larkin, Richard Plank, and Richard Smith (or designee)

      **USF System Finance and Audit Advisory Council**: Ellis Blanton (or designee), James Curran, Richard Smith and Huntington Potter

      **USF System Health Sciences and Research Advisory Council**: James Garey, Melanie Riedinger-Whitmore, Huntington Potter (or designee) and Gregory Teague.
6. Shared Governance

a. Feedback on Policy Regarding Major Organizational Restructuring

President Larkin provided feedback from the Sarasota/Manatee Faculty Senate on the draft document “Policy and Procedures for Proposed Changes in Academic Units of the University of South Florida System.” Recommended changes were: (1) replace “should” with “shall” throughout the document; and (2) under Definitions change “proposed” to “clear and specific” timeline for the implementation of the changes. She will send the document in tracked format to all Faculty Senate Presidents for circulation to their Senators. Any feedback should be forwarded to Dr. Potter. The document will be revisited at the January meeting.

b. Feedback on UF Shared Governance Plan (to be adopted by SUS)

On behalf of the Sarasota/Manatee Faculty Senate, President Larkin presented the following recommendations to the Graphic Representation of an Example of Shared Governance Flow Chart: (1) the arrow for the Faculty Council to Administrative Activities should be a recommend arrow instead of a consult arrow, and (2) the arrow for the Faculty Council to Strategic Planning should be a consult arrow instead of a recommend arrow. Additional feedback should be provided to President Larkin who will give an updated report at the January meeting.

c. Crafting a Shared Governance Statement for the USF System

During Dr. Bird’s presidency in 2003, the Tampa Faculty Senate passed the Principles of Shared Governance Document. Drs. Bird and Larkin will circulate both documents for review by the FAC in January.

7. State Colleges and the SUS: External Competition

President Larkin brought to the attention of the FAC that the State College of Florida is planning seven new programs that have been duplicated from community colleges. The FAC discussed the implications of this happening. Dr. Graham Tobin, Associate Vice President for Academic Affairs, commented that USF is strong because it has a mission, but it needs to make sure that mission is clear. President Larkin and Vice President Bird will have a conversation with President Judy Genshaft and Provost and Executive Vice President Ralph Wilcox about what can be done as a system to counteract these changes.

The meeting was adjourned at 12:00 noon.

Next Meeting: Thursday, January 13, 2011 on USF Sarasota/Manatee Campus from 10:00-12:00 noon. Location: Campus Board Room, C306.

Appendix A attached:
Thanks,

Graham

From: llarkin2@mail.usf.edu [mailto:llarkin2@mail.usf.edu] On Behalf Of Elizabeth Larkin
Sent: Tuesday, October 19, 2010 5:13 PM
To: Tobin, Graham (Academic Affairs)
Subject: Fwd: Location of Doctoral programs recommendation

[Quoted text hidden]

Appendix A

Wilcox, Ralph <rcwilcox@usf.edu> Sun, Oct 31, 2010 at 8:30 PM
To: "Larkin, Elizabeth" <llarkin@sar.usf.edu>
Cc: "Genshaft, President Judy" <JGensha@admin.usf.edu>, "Bird, Elizabeth" <ebird@usf.edu>, "Moore, Kathleen (Provost)" <kmoore@acad.usf.edu>, "Prevaux, Steven" <Prevaux@usf.edu>, "Visot, Cynthia" <Cvisot@trustees.usf.edu>, "Tobin, Graham (Academic Affairs)" <gtobin@usf.edu>

Dear President Larkin,

President Genshaft and I have given thoughtful consideration to the following recommendation. It is important for me to point out that the designation of USF as the sole doctoral degree-granting institution in the USF System is the outcome of an agreement between the Florida Board of Governors and the USF Board of Trustees, rather than statutory in nature. The Governance Policy for the USF System USF Board of Trustees (adopted on May 31, 2007 and revised on July 1, 2008), states:

"As established by the Florida Board of Governors, USF (which includes the main campus in Tampa, its College of Marine Science and USF Health), is the only doctoral degree granting institution within the USF system. The University of South Florida may deliver "hosted" programs collaboratively within the system as well as with other research institutions when deemed appropriate."

Moreover, the USF System Strategic Plan, 2010-2015 – Stronger Together: Unstoppable, underscores the strength of the System by stating: "All four institutions have distinct missions and their own detailed strategic plans. The USF System was formed to bring these four institutions together, so that collectively and collaboratively they could serve the region and beyond in optimal ways, resulting in a stronger presence and a distinctiveness that provides an unstoppable competitive differentiation. In addition to having a strong and unified voice for higher education, the USF System seeks to find and capitalize on synergies and economies of scales among its institutions that are of benefit to students, faculty, staff, alumni, and communities."

In short, consideration of changes in the mission of a separately accredited institution (possibly resulting in a shift from heterogeneity to homogeneity) is a matter for the USF Board of Trustees and one that will require endorsement by the Florida Board of Governors. As you might imagine, careful adherence to approved distinctive campus/institutional missions will be very important, especially in these challenging economic times where meeting current approved missions represents challenge enough.