USF SYSTEM FACULTY ADVISORY COUNCIL MINUTES
March 22, 2011 10:00 am – 12:00 pm DAV130, USFSP


Guests: Graham Tobin (Provost’s Office), Kathleen Moore (Associate VP for System Initiatives)

Recorder: Rosemary Trukenbrod

1. Call to order and welcome guest: Kathleen Moore
   The meeting was called to order at 10:00 am by President Elizabeth Larkin, who welcomed Kathleen Moore.

2. Approval of minutes from 2/22/11 meeting
   Richard Plank moved, seconded by Richard Smith, that the minutes from the FAC meeting of February 22, 2011, be approved as presented. Motion carried.

3. President’s Report
   a.) USF System administrators’ evaluation plan
      Early in May a survey will be e-mailed to FAC members regarding the President’s role as system administrator and strategic goals for 2011-2015. A second survey will be e-mailed to all other faculty members regarding their Regional Chancellor. The Faculty Council members will complete both surveys’ the rest of the faculty will submit only one.
   b.) The Board of Trustees held a special meeting to approve renovations to the Sun Dome.
   c.) Aryn Bush was recommended to serve on the Technology Board.

4. a) Kathleen Moore, Associate Vice President for System Initiatives, spoke of System Governance.
    USF was named a System in 2005 upon the separate accreditation of USFSP. Separate accreditation is expected for Sarasota-Manatee, and Polytechnic has applied for separate accreditation. There will be four separate universities: USF (which includes Tampa, USF Health, and Marine Science), USFSP, Sarasota-Manatee, and Polytechnic.

    The fifth-year report to SACS will contain documentation of the progress in formation of the USF System. The report will be turned in within the next few weeks seeking approval till the 2015 Reaffirmation.

    There is a snapshot of the fifth-year report on the USF System website containing the governance policy for the USF System and organization charts of the governance board and the offices. New degree programs will be vetted at the institution, after which a proposal will be advanced by the chief academic officer to the academic and campus advisory council which advises the chief academic officer of the System. The System chief academic officer then forwards the proposal to the Board of Trustees.
Each institution should let USF System know they are proposing a new degree program to avoid the possibility of two institutions working on identical programs.

Elizabeth Bird reported that the GECC is preparing a form for a pre-proposal which will contain a brief summary of the program for the GECC. This will provide the opportunity to coordinate programs across the System and will hopefully carry over to the undergraduate level.

Philip Levy moved, seconded by Gregory Teague, to appoint Elizabeth Bird as the FAC representative to the GECC.

b) Richard Smith presented a proposal calling for the creation of a research council as a standing committee of the System Faculty Advisory Council. The body discussed several points of view and decided to appoint Rick Smith, Phil Levy, and Greg Teague to a subcommittee of the FAC to make revisions to the proposal that will be presented for consideration at the next meeting.

5. Bylaws
   a) Proposal to change apportionment of FAC membership: an electronic vote will be taken on 3/23/11. It was suggested to have a plan in place if some of the amendments don’t pass since there would not be bylaws in place for the next election.

   Elizabeth Bird explained the reapportionment. Although Tampa would get two more representatives, two institutions must vote in the same way, regardless of the number of representatives. Huntington Potter moved, seconded by Greg McColm, to approve Richard Smith’s amendment that for the office of president, the vote must be a majority plus one. **Motion carried.**

   Regarding amendment four of duties, there were no language changes. The vote will be taken electronically.

6. New Business
   Linda Whiteford, Vice Provost for New Programs and Development, wishes to talk with the body and will be invited to the next meeting.

   Election of Officers for next year: After the bylaws are approved, an electronic vote will be taken. Each Faculty Senate representative will send faculty names to Elizabeth Larkin, who will send out nominations.

7. Adjourn
   The meeting was adjourned at 12:00 pm.

**Next Meeting:** April 28, 2011, at USFSM