USF Board of Trustees
December 11, 2008

Issue: USF Polytechnic Student Activity & Service Fee Increase

Proposed action: Approve increase of A&S Fee by $.41 for academic year 2009-2010

Background information:
The recommendation of the Activity & Service Fee Committee is to raise student fees by the allowable five percent or $.41 of the fee cap. The rationale for the fee increases is as follows:

(a) The campus A&SF is significantly lower than the other USF campuses and the A&S Fee Increase will enable Student Government to allocate funds for student programs and services necessary to align student programs with those of the Top 50 Research Institutions and improve campus life.
(b) While increasing the enrollment for USF Polytechnic as well as the move to our new campus site, the A&SF increase will provide a foundation to allow the campus programs and services to meet this growth.

The committee was in unanimous agreement of the proposed actions as can be seen in the supporting documentation.

Significant Policy Issues for Board to Consider:

Florida Statute 1009.24

(4) Except as otherwise provided by law, undergraduate tuition shall be established annually in the General Appropriations Act. The Board of Governors, or the board's designee, may establish tuition for graduate and professional programs, and out-of-state fees for all programs. The sum of tuition and out-of-state fees assessed to nonresident students must be sufficient to offset the full instructional cost of serving such students. However, adjustments to out-of-state fees or tuition for graduate and professional programs pursuant to this section may not exceed 10 percent in any year. The sum of the activity and service, health, and athletic fees a student is required to pay to register for a course shall not exceed 40 percent of the tuition established in law or in the General Appropriations Act. No university shall be required to lower any fee in effect on
the effective date of this act in order to comply with this subsection. Within the 40 percent cap, universities may not increase the aggregate sum of activity and service, health, and athletic fees more than 5 percent per year unless specifically authorized in law or in the General Appropriations Act. A university may increase its athletic fee to defray the costs associated with changing National Collegiate Athletic Association divisions. Any such increase in the athletic fee may exceed both the 40 percent cap and the 5 percent cap imposed by this subsection. Any such increase must be approved by the athletic fee committee in the process outlined in subsection (11) and cannot exceed $2 per credit hour. Notwithstanding the provisions of ss. 1009.534, 1009.535, and 1009.536, that portion of any increase in an athletic fee pursuant to this subsection that causes the sum of the activity and service, health, and athletic fees to exceed the 40 percent cap or the annual increase in such fees to exceed the 5 percent cap shall not be included in calculating the amount a student receives for a Florida Academic Scholars award, a Florida Medallion Scholars award, or a Florida Gold Seal Vocational Scholars award. This subsection does not prohibit a university from increasing or assessing optional fees related to specific activities if payment of such fees is not required as a part of registration for courses.

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Relates to Strategic Plan: (give item number that makes reference to above presentation from our USF System Strategic Plan if an action item that needs to move forward for consideration at UBOT)

2.9 Increase comprehensive student life activities to include academic and technology extra- and co-curricular activities; social and community engagement opportunities; and personal, academic, and career support services.

Workgroup Review: Finance & Audit Workgroup – 10/16/08
Campus Board Review: Approved - 09/16/08
Supporting documentation: Minutes from A&SF Committee
Prepared by: Dr. Jan Lloyd, Dean of Students, 863-667-7049
Activity & Service Fee Committee
Minutes
September 3, 2008

Committee members present:
   Dr. Jan Lloyd, Dean of Students, Chair
   Mr. Josh Bresler, Business/Finance
   Mr. Matt Mays, Student Government Association
   Mr. Cory Anderson, Student Representative

Absent: Ms. Jennifer Cainas, Faculty member and Mr. Brandon Pickard, Student
Government Association

The Activity & Service Committee met to review the student feedback on the proposed
activity and service fee increase. Dr. Jan Lloyd provided information about the process
for the activity & service fee increase per Florida statutes.

The committee discussed the student survey’s collected during Welcome Back Week
events from August 25th to August 28th which were supportive of the increase. Students
indicated a preference for the funds to be used for additional student events, a fitness
center, tickets for local Lakeland events, and childcare services. Although an open forum
was provided for additional student feedback, no students attended.

The Student Government Association also met on September 3, 2008 and voted
unanimously for the increase as well.

A motion was made and seconded to increase the USF Polytechnic A&SF fee by $.41 for
the academic year 2009-2010. The motion was passed by unanimous vote.
Chair Gene Engle called the conference call meeting for the University of South Florida Polytechnic campus to order in room 2117 of the Lakeland Technology Building, USF Polytechnic campus, Lakeland, Florida. He welcomed all in attendance.

Vice President Goodman called roll.

In attendance: Trustee Gene Engle, Board Chair, President Genshaft, Campus Board Members, Ron Morrow, and Michael Carter.

**The Chair asked President Genshaft to provide a university update.**

President Genshaft welcomed everyone, and spoke about the USF Bulls and how well they are currently playing. She congratulated USF Polytechnic on good enrollment numbers for fall 2008 and across the USF campuses as a whole. She indicated that we will move all items forward that are on the PECO list for USF Polytechnic and she is proud of the progress that Dr. Goodman and all of his colleagues have made.

**Chair Engle called on Dr. Goodman to give a campus report.**

Marshall Goodman commended the staff on the phenomenal job they did on increasing enrollment. We are already starting to see major companies moving here. He spoke about WellDyne Pharmaceutical Company moving from Pittsburgh to Lakeland and they are looking for qualified individuals to fill pharmacist and pharmacy technician positions.

**New Business – Action Items**

**Approval of the increase of Student Activity and Service Fee by $.41 for Academic Year 2009-2010**

Dr. Lloyd was present for the action item. She indicated that the increase in activity and service fees required student feedback. She provided students with a survey along with an open forum. The students who completed the survey were in favor of the increase as well. The survey also asked students how they would like the funds spent. These items were; more student events and programs, a fitness center, tickets for local events for students, and child care services for students.

Per Florida Statute, committee was comprised of 50% students designated by Student Government Association President and 50% staff/faculty designated by CEO met once and unanimously agreed for the increase.

The Chair called for a motion to approve the student activity and service fee increase. A motion was made, seconded and passed by unanimous vote.

Being no further business, Chair Engle, adjourned the meeting at 3:30 p.m.

_____________________________ ____________________________
Gene Engle, Chair Date Marshall Goodman, Corporate Secretary
USF Polytechnic Campus Board USF Polytechnic Campus Board
## Fee Cap Analysis

### 2008-09 In-State Fees per SCH

*Fees should be <= 40% of Matriculation Fees*

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<tr>
<th></th>
<th>Tampa Undergraduate</th>
<th>Tampa Graduate</th>
<th>St. Petersburg Undergraduate</th>
<th>St. Petersburg Graduate</th>
<th>Sarasota Undergraduate</th>
<th>Sarasota Graduate</th>
<th>Lakeland Undergraduate</th>
<th>Lakeland Graduate</th>
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<td>In-State Matriculation</td>
<td>$82.00</td>
<td>$242.04</td>
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<td>A&amp;S per SCH</td>
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<td>A&amp;S Flat**</td>
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<td>Total Other Fees</td>
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<tr>
<td>% of Matriculation</td>
<td>25.93%</td>
<td>12.31%</td>
<td>15.83%</td>
<td>5.40%</td>
<td>17.43%</td>
<td>6.04%</td>
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Potential % increase to get to 40% cap:
- Tampa: 25.93% to 40% = 14.07%
- St. Petersburg: 15.83% to 40% = 24.17%
- Sarasota: 5.40% to 40% = 34.60%
- Lakeland: 19.04% to 40% = 20.96%

Max. allowable increase for all 3 fees (40%):
- Tampa: $4.54
- St. Petersburg: $19.81
- Sarasota: $18.62
- Lakeland: $24.58

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**A&S Flat Fee - $7 Tampa**

**Athletic Flat Fee - $21.15 Tampa, 13 Other Campuses**
HOW FUNDS COULD BE USED PER SURVEY

- More student events and programs
- Fitness Center
- Tickets for local events for students
- Child care services for students

Note: These are not in any priority order

ACTIVITY & SERVICE FEE COMMITTEE

- Per Florida Statute, committee was comprised of 50% students designated by SGA President and 50% staff/faculty designated by CEO
- Met once to discuss A&SF increase
- Preliminary student feedback was positive toward increase
- Unanimously agreed for A&SF increase
STUDENT FEEDBACK

- A&SF survey (N=67) distributed at Welcome Week events
  - Yes = 44
  - No = 2
  - Maybe = 21
- Student Forum on Sept. 2nd