I. Call to Order and Comments:

Trustee Soran called the meeting to order at 1:05 p.m. He welcomed Juan Soltero, Student Government President and Trustee to the Board. Trustee Soltero noted he was happy to be here and excited about the coming year. Trustee Soran noted that at the end of the meeting today and for informational purposes the meeting will be opened for some brief public comments. After the contents of the meeting are completed Mr. Snell will be asked to comment and approximately 5 minutes will be allocated for his presentation.

II. New Business – Action Items

a. Approval of Minutes – February 26, 2009

A motion was made to approve the minutes and seconded. Approved unanimously.

b. Update of Master Plan – USF Sarasota-Manatee

Dr. Arthur Guilford, Vice President and CEO, USF Sarasota-Manatee presented the item and introduced Mr. Rick Lyttle, Director of Facilities Planning and Management, USF Sarasota-Manatee. Mr. Lyttle noted that there were two items for approval related to the USFSM Campus Master Plan. The first is the approval of the Evaluation and Appraisal Report of the current 2000-2010 master plan which was adopted in 2004. The second item is approval of the conceptual development plan which will be used to move forward the campus update for 2005-2015 Master Plan. Mr. Lyttle noted that both items have been approved by the Sarasota-Manatee Campus Board and Campus Development Committee. A PowerPoint presentation was provided and reviewed. Trustee Soran asked for identification of what infrastructure USF SM shares with New College. Dr. Guilford noted the library, police force, wellness and counseling center, and an agreement for one more year of use with the athletic facilities. Trustee Soran asked if an athletic facility was in the Master Plan and it was noted that it was. Trustee Soran asked about the Bookstore and it was noted the Bookstore is also a
shared resource. Trustee Engle asked about the residential aspect and Dr Guilford shared that on some of the property, USF SM would like to develop a mixed use facilities. A brief description and potential use of the mixed use facility was provided. Trustee Soran asked for approximate number of students in the educational corridor and Dr. Guilford clarified student enrollment for the corridor comprising USF SM, New College and Ringling. Dr. Guilford noted that both counties are very supportive of the development and that USF SM would become the anchor on the north end of the Tamiami Trail.

A motion was made to approve and seconded. Approved unanimously.

c. **USF Sarasota-Manatee Application for Separate SACS Accreditation and Delegation of Presidential Authority**

Dr. Arthur Guilford, Vice President and CEO, USF Sarasota-Manatee presented the item. 2002 legislation mandated that USF SM seek separate accreditation. The USFSM SACS application has been approved by all levels throughout the USF system. A PowerPoint presentation was provided and reviewed. The first application to SACS is due by June 30, 2009 or can be submitted in subsequent years. The remaining timelines are dependent upon feedback from SACS. Trustee Sembler asked if USF SM has been conferring with USF SP and that was affirmed. Mr. Prevaux shared that there was constructive lessons from the St. Petersburg experience—for example a documentation of delegation of authority from the President along with a Memorandum of Agreement that clarifies expected costs. The Tampa Campus and the Sarasota leadership will obtain mutual understanding of costs prior to application.

A motion was made to approve and seconded. Approved unanimously.

d. **Approval of Minor Amendment to Master Plan – USF Polytechnic**

Dr. Marshall Goodman, Vice President and CEO of USF Polytechnic presented the item. He noted that USFP is seeking approval of a minor amendment to the Master Plan which involves the relocation of a planned first building on the new campus. A PowerPoint presentation was provided. Trustee Soran asked if there were any financial implications regarding the proposed relocation and it was noted that a positive financial impact is anticipated. Trustee Engle noted that the USF Polytechnic Campus Board has approved the change and 4 of the architects interviewed have recommended the change. It is a not a modification to the square footage of the building but rather moving the footprint from one location to another.

A motion was made to approve and seconded. Approved unanimously.

e. **Update of Master Plan – USF St. Petersburg**

Dr. Margaret Sullivan, Interim Regional Chancellor of USF St. Petersburg presented the item. She introduced Dr. Ashok Dhingra, Regional Vice Chancellor, USF SP who noted that USFSP is seeking approval of the USF SP 2005-2015 Campus Master Plan. A PowerPoint presentation was provided and
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reviewed. Trustee Soran asked about the 200 GSF/student noting a deficiency of about 10%. Dr. Dhingra clarified the projections for the next 5 years. Dr. Sullivan noted that USFSP is generally a master’s level institution and comparisons are to other master’s level institutions.

A motion was made to approve and seconded. Approved unanimously.

f. Faculty Nominations for Tenure – USF Tampa

Dr. Dwayne Smith, Senior Vice Provost presented the item and noted that the process involves 7 levels of review for each case and that at each of these levels independent, professional judgments are rendered by faculty and administrators. The final level of review is by the President who brings her nominations for tenure to the ACE Workgroup for approval prior to submission to the UBOT. He presented the slate of nominees and on behalf of Provost Wilcox requested approval. Trustee Soran noted that there were a high number of requests. Dr. Smith shared that it was possibly a record number.

A motion was made to approve and seconded. Approved unanimously.

g. Tenure Nominations as a Condition of Employment – USF Tampa

Dr. Dwayne Smith, Senior Vice Provost presented the item and noted there is a set of individuals who will be joining USF this coming academic year for whom it is recommended that tenure be granted as a condition of their employment. Typically these are individuals who have earned tenure at another institution. A brief biography of the individuals has been provided. Dr. Smith requested approval for this group of nominees to be brought in with tenure requested as a condition of their employment.

A motion was made to approve and seconded. Approved unanimously.

h. Faculty Nominations for Tenure – USF St. Petersburg

Dr. Margaret Sullivan, Interim Regional Chancellor, USF St. Petersburg presented the item and introduced Dr. Norine Noonan, Vice Chancellor for Academic Affairs, USF St. Petersburg. Dr. Noonan noted that she was pleased to present 6 outstanding candidates for tenure. The candidates have been through numerous levels of review culminating with an independent review by herself, the Regional Chancellor, and the President.

A motion was made to approve and seconded. Approved unanimously.

i. Proposed New Regulation 6.0023 – Prohibition of Hazing

Dr. Jennifer Meningall, Vice President for Student Affairs presented the item and noted that the Florida Board of Governors passed a statute that required the universities to develop a hazing policy. Trustee Soran asked how this differs from what is in place now. Dr. Meningall noted that USF did not have a separate hazing policy. Mr. Prevaux noted that Florida Statute 1006.63 is clear on the
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subject of hazing throughout the state; however, the Board of Governors passed a regulation 1.001 that requires Boards of Trustees to make several policies one of which is the anti-hazing policy.

A motion was made to approve and seconded. Approved unanimously.

j. Approve Amendments to Regulation USF 6.0021, “Student Code of Conduct”

Dr. Jennifer Meningall, Vice President for Student Affairs presented the item and noted that the Student Code of Conduct has a continuous review process. The Division of Student Affairs at USF Tampa, regional campuses as well as a group that includes students and USF legal counsel reviewed the student code of conduct. There are three categories where changes are noted and a brief overview of those changes was provided. Dr. Meningall noted that one of the enhanced areas was regarding students who present a threat to themselves and others.

A motion was made to approve and seconded. Approved unanimously.

III. New Business – Information Item

a. Revision of Alcohol Policy

Dr. Jennifer Meningall, Vice President for Student Affairs presented the item for information. The President appointed a taskforce for policy review on alcohol and other drugs here at USF and the taskforce has been charged with reviewing the policies at USF to make recommendations about a more consolidated and streamlined approach. The taskforce has begun to meet and a report and recommendations are expected to be submitted to the President in early 2010. Dr. Meningall noted that the policy will be brought back to ACE for consideration once the recommendations have been approved by the President. Dr. Spector asked if the policy applies to receptions when speakers come to campus or receptions that are held within departments. Dr. Meningall noted that the taskforce will address that issue as there are some inconsistencies across the institution. There are also some Human Resource policies that address alcohol use. Trustee Soran commended Dr. Meningall for her hard work on the issue as it is a difficult topic. Mr. Prevaux noted that the last 4 pages of the document are resources of where to go for help and this is the first time that this has been assembled in one place. Dr. Meningall noted that there is an error on the start time to serve alcohol which will be corrected to reflect 5:00 PM. Trustee Soltero noted that there is a focus on the Marshall Center and asked if the coordinator for public events would make decisions for the entire university or just the Marshall Center. Dr. Meningall clarified that it was just the Tampa Campus and each campus will have a coordinator for public events. Trustee Soltero asked if it was currently decentralized and it was confirmed that was correct.
b. **Student Housing, Living Learning Communities**

Dr. Jennifer Meningall, Vice President for Student Affairs presented the item and noted that it is for information and has been approved by the Finance and Audit Workgroup. The Tampa Campus is instituting a living learning community fee for students who voluntarily decide to participate in these residential learning programs designed to enhance student success and retention. The fee has been passed as there has been demonstrated success in two living learning communities – Bulls Business Community and the College of Engineering. The fee will be used to recover the costs of the intensive work involved in these communities. Trustee Soran asked if any of the other SUS institutions are doing something similar and it was noted that many have long standing living learning communities. Some institutions incorporate the fees in regular tuition and fees and others charge them individually. Trustee Soran noted that this is expensive for the students; Dr Meningall pointed out that one of the tangible results would be quicker progress to graduation. Trustee Soran asked if there were any facts and/or figures from other institutions and it was noted there were. Dr. Meningall shared information regarding student who participate in learning communities. She noted that they are collecting data and will bring the issue back to the ACE Workgroup. Trustee Soltero asked if this was voted on by the Finance and Audit Workgroup and it was confirmed that it was.

c. **Carnegie Classification**

Associate Vice President Graham Tobin presented the item and noted that the Carnegie Foundation is a private research and policy center that classifies all research institution in the nation approximately every 5 years. A PowerPoint presentation was provided and reviewed. Trustee Soran asked if the data had been presented to faculty and it was affirmed. Trustee Soran asked when the 2007 data will be available and Dr. Tobin noted that it is not certain which data year Carnegie will use. Trustee Soran commended Dr. Tobin for his hard work.

d. **USF World’s Taskforce Report**

Associate Vice President Linda Whiteford and Dean Donna Peterson presented the item. Dr. Whiteford noted that they wanted to share the results of the USF World Task Force that the President and Provost convened about a year ago. A PowerPoint presentation was provided and reviewed. Dr. Whiteford described the Task Force charge, goals, and objectives. She noted that the Taskforce wanted to find a way to position USF to compete in the recruiting and retention of outstanding students and faculty, thus, making USF a place where people want to become globally engaged and our students more able to compete in the global world. The effort was designed to meet the strategic initiative of increasing student success and enhancing global literacy and leverage USF’s strength. Dean Peterson shared some of the recommendations of the taskforce and noted that it is a work in progress. The report is lengthy and detailed with a number of specific suggestions. She noted that they wanted to create a system that is coordinated and facilitates communication, cohesion, and collaboration across the units within USF that allows them to optimize talent and time so that when faculty and students go abroad they use the opportunity to further partnerships that have been
developed. A brief overview of the recommendations and next steps was provided. An update on the Taskforce will be provided to the ACE Workgroup in the future. In response to a question from Trustee Soran, Dean Petersen stated that they would like to open global opportunities to all including community members or alumni who are interested in participating. President Genshaft shared thoughts regarding the tragedy of the student in Costa Rica and how proud she was of how the University community came together to work through the situation. President Genshaft thanked the whole university community system-wide as everyone played a part that was very important.

e. Life Skills for Collegiate Success

Associate Vice President Leellen Brigman presented the item and noted information distributed last year about student debt at the time of graduation. USF began conversations about financial literacy in advance of the mortgage crisis and economic downturn and about what our students know about good financial management. A PowerPoint presentation was provided and reviewed. The Life Skills modules include Academic Integrity, Financial Literacy 101, and AlcoholEDU. Information regarding each module was provided. Dr. Brigman shared that the three modules will have an important impact on students in working with debt, alcohol management, and academic integrity. Trustee Soltero noted that from a student’s perspective there are students who are working on the modules and have spoken very highly about it. They have participated in some of the videos. He noted that student leaders should know about these modules and that this will help a lot of students. Trustee Soltero noted that he supports the efforts.

IV. Updates

a. Provost’s Update

Senior Vice Provost Dwayne Smith presented the update and he noted that there were three items to mention. First, Summer School has seen an increase in the number of students. There are over 29,000 students representing an 8% increase in enrollment. A robust summer school will continue to be a very important part of curriculum delivery at USF especially in the effort to keep students on track and on time to graduation. Second, on the upcoming budget situation he noted that we have some sense of where our budget will be. It is a mixture of good news/bad news. The bad news is there will be a fairly substantial reduction in the recurring base budget which will provide some long term challenges. Good news is that we received a reasonable influx of one-time money which will be spent judiciously and strategically. Importantly it will provide time for thinking, and planning as we move forward. The planning will be started at the upcoming Dean’s Retreat scheduled to be held within the next few weeks. Lastly, as we close out the books on the fiscal and academic year, he noted the progress that the University has continued to make. We have just finished what is one of the most successful faculty recruiting seasons. We expect almost 100 new faculty this year, including a particularly large group of senior faculty who will be joining USF. It does reflect our success in the midst of the budget woes of still finding
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faculty who believe there is a future at USF. In addition, there is the number of awards that our faculty have won, the number of sizable grants that have been awarded, the fact that Dr. Tobin’s presentation demonstrated upward progress regarding retention and enhancement of our Carnegie classification. Dr. Smith congratulated the faculty, staff and students as they continue to advance the University even in these difficult times. President Genshaft commended Dr. Smith for his hard work. She shared information regarding the 4 doctoral programs (Sociology, Political Science, History and PharmD) approved by the Board of Governors. She noted that the PharmD program requires Legislative approval due to licensure, and this was not obtained this year. But by the time there are graduates of the program in 2014-15 we will have approval from the Legislature.

b. Student Affairs Update

Vice President Jennifer Meningall presented the update. Spring and Summer semesters have been focused on addressing and managing the budget challenges and how they impact Student Affairs. Dr. Meningall noted that it is nice to be at a university that is continuing to advance and move forward as opposed to stalling and retreating when times get tough. Student Affairs Leadership Team is determined to continue to help create an integrated student experience at USF. Student Affairs has been successful at making significant changes and improving the work that they do so the student has an integrated type of experience. The retention rate has increased. The students are moving through the university at higher rates and staying and returning at higher rates than they have in the recent past. Collectively we have made some great strides. The opening of the Marshall Center and the soon to open new residency building speak to advancing the great work of the university. She is proud to be a part of a division that has decided that we are an integrative part of educating students and will continue to do that. Dr. Meningall noted that there was a smooth student government election this year and she is proud to report that the student leaders are continuing to grow and advance and make real differences not only on the campus but in the local community. Even though we still have to make some tough decisions about how we manage ourselves and maintain excellence in this time where our economy continues to sink and questions are surrounding us about how we finance and fund the things that we need, we are still committed to ensuring that the students have the best experience we can offer.

c. Student Government Update

Trustee Juan Soltero presented the update and thanked Dr. Meningall for her remarks. He noted that it was a smooth election and there has been on-going progress over the last three years. Trustee Soltero noted that he and his Vice President ran on progress and one component he believes to be lacking in Student Government and in the Division of Student Affairs is keeping condition of accountability with the Student Government. He feels passionate about it and it is something that he shares with Dr. Meningall. To sum that up in two words he would like to push for and ingrain in students’ brains an awareness and professionalism in all we do. It is very important. One of his current initiatives is working with orientation and getting the freshman class of students involved from
the beginning. It is the culture here at USF and something that helped him to get to where he is today as he began to take that leap of faith and he became involved in something more than academics. A student is not just about being smart, book smart and learning your academics – it is also about working with other people and developing leaders so that tomorrow when we are going through budget cuts we can have a fellow Bull sitting in the Legislature who can make decisions to support us. That is what he can hopefully contribute this year and hopefully some day he can be sitting in the Legislature and can come back and say “how can we support USF”. Trustee Soltero noted that we want to make sure that in Tallahassee we have statesmen not politicians and that we have people that know how to make the right decision and do the right thing for the University of South Florida. He noted that he will be running for the Chairmanship of the Florida Student Association and hopes to have a seat on the Board of Governors.

Trustee Soran noted how pleased he has been to work with the student trustees and commended them and Trustee Soltero for their hard work and contributions.

d. Trustee Soran noted that this concluded the formal part of the meeting agenda. Mr. Rand Snell had requested time on the agenda and he will be given a 5-minute comment period. Mr. Snell noted that he is a USF graduate and currently a Master’s student in Music Composition. He noted that he appreciated the work of the Trustees and that one of the most important things done today is to make recommendation on tenure. He expressed concern that a faculty member up for tenure in the School of Music did not receive that recommendation. Mr. Snell thanked Dr. Smith and Dr. Visot for their help during last couple of weeks. Mr. Snell advised that he would not take time to review the materials he had previously forwarded. Mr. Snell asked the trustees to consider the possibility of asking the Provost and President to review this case and to provide additional information. Mr. Snell noted he would like the Trustees to be aware and make a conscious, fully informed decision on this matter. Mr. Snell asked for reconsideration and deferral of a tenure recommendation for Dr. Timpson.

Trustee Soran noted that he appreciated the comments. He reiterated that a vote had already occurred on the tenure agenda item. Trustee Soran noted he was impressed with the degree of vetting that the tenure process goes through involving up to 7 different levels of review; the last review being that of the President. He wanted to remind everyone that as USF grows in size and reputation the bar is raised for achievement of tenure, that the fact that a professor did not achieve tenure does not discredit his performance or capabilities. As Trustee he believes it important to verify that the process was followed correctly. Trustee Soran then asked Senior Vice Provost Smith and the President about whether the process had been followed correctly and consistently. He was assured that it had been. Dr. Smith clarified that each level of tenure review is independent and only advisory to the next level of review. Trustee Soran thanked Mr. Snell for his comments and assured him that all involved take the issue seriously. Trustee Engle noted that he agreed with what Trustee Soran said.

The meeting was adjourned at 3:05 PM.