I. **Call to Order and Comments:**

Trustee Arnold called the meeting to order at 1:00 p.m. He welcomed Mr. McGillis and Trustee Branch to the Workgroup. President Genshaft thanked Mr. Guy Conway for his hard work toward the opening of the Marshall Center. She introduced Dr. Karen Liller as the Interim Graduate School Dean for the USF System; Dr. Linda Whiteford as the Associate Vice President for Global Strategy and International Affairs; and, Dr. Eric Eisenberg as the Interim Dean of the College of Arts and Sciences.

II. **New Business – Action Items**

a. **Approval of Minutes – May 29, 2008**

The Workgroup unanimously approved the May 29, 2008 minutes.

b. **Approval of new program proposal – Doctor of Public Health**

Dr. Karen Liller provided a brief history and overview of the program proposal, program requirements and differences between the proposed program and the existing PhD program. The demand for this program in the community is high. Trustee Arnold noted that the number of years spent on developing the proposal is a testimony to how important it is.

A motion was made to approve and was seconded. Approved unanimously.

c. **Approval of new program proposal – BS in Long Term Care Administration**

Provost Ralph Wilcox presented the item and noted that it was a new degree but not a new program. It has been offered for a number of years as a track in the
existing BA degree in Gerontology. The change to a free standing degree is intended better to meet the increasing demands for qualified long term care administrators across the State of Florida and the nation, and to make the program more visible to potential students. This will provide an important market advantage.

A motion was made to approve and was seconded. Approved unanimously.


Mr. Steve Prevaux presented the item and provided a brief history and overview of the regulation. The revision ensures consistency with the statute. Dean Kennedy noted that the Board of Directors for the ERCCD reviewed the regulation and they are in agreement. The proposed regulation has also been reviewed and approved by Magda Santos, ERCCD Director, Dr. Tapas Das, Associate Provost, the General Counsel, and the Academic Affairs Management Council. Dean Kennedy noted that it is a pleasure to recommend that Trustee Morgan serve on the ERCCD Board by virtue of his role on the Board of Trustees as he is a College of Education student.

A motion was made to approve and was seconded. Approved unanimously.

e. 2008 Update: USF Sarasota-Manatee Strategic Plan 2006-2011

Dr. Bonnie Jones presented the item. She noted that the Sarasota-Manatee plan was passed in 2006, however, it was updated to align with USF’s strategic plan and includes an improved mission statement. USFSM wishes to move toward separate accreditation while valuing its role within the USF System. A PowerPoint presentation was provided and reviewed. Trustee Arnold commended Dr. Jones and USFSM for their hard work and collaborative efforts.

A motion was made to approve and was seconded. Approved unanimously.

f. Tenure Nomination as a Condition of Employment

Provost Ralph Wilcox presented the item and noted requested approval to grant tenure as a condition of employment to Dr. Tanya Murphy who joined USF from the University of Florida as a Rothman Endowed Chair. Dr. Murphy’s credentials have been thoroughly reviewed in accordance with the University policy and procedures.

A motion was made to approve and was seconded. Approved unanimously.

g. Approval of the University of South Florida’s Florida Equity Report, 2008 Annual Update

Dr. Ted Williams presented the report. A PowerPoint presentation was provided and reviewed. Items reviewed were report development, enrollment trends and data, athletics data, employment data for faculty and executives, employment
goals, progress in employment, and conclusions. Trustee Engle congratulated Dr. Williams and his staff for a job well done. Dr. Williams noted that out of state institutions are recruiting faculty and students away from Florida due to the current economic issues and the University will need to become more creative in the ways that we recruit and retain faculty and students.

A motion was made to approve and was seconded. Approved unanimously.

III. New Business – Discussion Item

a. Athletic Academic Performance

Dr. Ralph Wilcox noted that student success is one of the top five strategic priorities for USF. It is important to ensure the continued academic success, retention, and graduation rates of our students. It is a partnership effort of Academic Affairs, Student Affairs, and Intercollegiate Athletics. Mr. Woolard noted that it is important that academic athletic support be more integrated into the university as a whole. A collaborative model has been established and will provide better academic support for the student athletes than has been in the past. Mr. Woolard introduced Amy Haworth, Associate Athletics Director for Academics. Dr. Glen Besterfield presented and reviewed a PowerPoint presentation. Items reviewed were philosophy, admissions policy - exceptions and results, history, academic progress rating, Academic Enrichment Center and goals for the future. Dr. Wilcox noted that in the context of the total university enrollment of approximately 45,000 + students there are about 500 student athletes. Dr. Meningall noted that student athletes are a part of the general student body and their progress and success has a potential to influence how other students perform. Trustee Arnold asked if USF had similar resources for counselors and direct intervention for non-athlete students would we get the same success rates as the student athletes have demonstrated? Dr Besterfield responded that a number of advising positions have been added this year.

IV. Updates

a. Provost’s Update

Provost Ralph Wilcox presented the update and noted that enrollment is strong with a modest growth on the Tampa Campus. Regional campus enrollments are exploding with an increase of 10% on USF St. Petersburg and Sarasota-Manatee campuses and 40% at USF Polytechnic campus. The strategy of distributing out and providing gateways of access through the regional campuses is working well. Dr. Wilcox noted that he has been working closely with the budget planning workgroup over the past few months to develop plans and to be able to deliver quality education to more students while at the same time balancing the budget. There are plans to hire new faculty which is essential to the continued strategic progress of USF. Dr. Wilcox noted that two world class scholars have been hired by the College of Engineering. He invited Dr. John Wieneck, Dean, College of
Engineering to introduce Dr. Richard Gitlin and Dr. James Mihelcic and provided a brief background. Dr. Wilcox also introduced Dr. Billie Jo Hamilton, Director, Financial Aid. He provided a brief update on SACS noting that work is underway to submit the University’s 5-year interim report on governance issues pertaining to the USF System as well as a 5-year interim report and a QEP impact report.

B. Student Affairs Update

Vice President Jennifer Meningall presented the update and noted that classes start on Monday. Move in started on Wednesday, August 20 and she was pleased to report that we have a 100% capacity in the residence halls with a wait list. She noted that starting on August 20th there are activities to get students settled into the start of the school year. A Week of Welcome brochure was distributed and it was noted that all were welcome to attend any of the scheduled activities listed. Regional Chancellor White noted that the move-in date for USF St. Petersburg residence halls is Friday, August 22 with a second orientation scheduled for Saturday, August 23. Dr. Meningall shared information about the directive from President Genshaft to help students to understand alternatives available to them relating to funding and staying in school. The Don’t Stop, Don’t Drop! flyer was distributed and an overview of the initiative was provided. Workgroup members were encouraged to share the information with students who may need assistance to stay in school. Dr. Meningall commended Trustee Arnold for his guidance and support with the plans for the building of the new Marshall Center which has opened. The Marshall Center project first started in 1998 and it took 10 years. It has opened on time and on budget. The next big project is Magnolia Hall which is a 1,000 bed residence hall. Dr. Meningall shared information about the challenging budget issues and difficulties with recruiting stellar staff to come to Florida. Trustee Arnold asked when the old Marshall Center will be torn down and it was relayed that demolition will start in October and should be done by January. The new plaza should be completed by March of 2009. A grand opening will be planned for that time.

Dr. Meningall noted that the budget report provided by Academic Affairs did not include Student Affairs. There was a separate strategic alignment team that included faculty, staff, and students to review the organization, programs and budget. Student Affairs is in the process of continuing to make realignments as a result of the work done.

C. Faculty Senate Report

Trustee Laurence Branch presented the update. He provided a brief overview of the structure of the Faculty Senate and noted that the purpose of the Senate is to serve as the primary advisor to the President, Provost and Vice President for Health on academic matters. The mantra of the Faculty Senate is shared governance. The Senate held its first meeting on Wednesday, August 20. Dr Branch noted that it was gratifying to see the leadership exerted by the administration – the President, Provost, Vice President for Health, 10 Deans and nearly all of the faculty senators as well as the faculty union attended. The primary goal of the Faculty Senate this year is to see one USF. Trustee Branch
noted he was grateful for the President’s leadership in establishing the new office on global initiatives. He shared thoughts regarding 1 research infrastructure, 1 graduate school, 1 chief academic officer, 1 information technology system, and 1 chief financial officer in the spirit of shared governance. Trustee Branch advised that in recent months the Faculty Senate has established a taskforce to review the administrative structure of the university. The Provost’s Office and the Vice President for Health has done an excellent job at looking at all of the savings that could be achieved by restructuring and realigning of academic programs. The issue remains that the administrative structure at present did not have a review so the Faculty Senate requested that a taskforce review the administrative structure. The membership of the taskforce was reviewed and a report is anticipated to be ready by the end of the year.

D. Student Government Update

Trustee Greg Morgan presented the update. He advised that last year he had served on the Athletic Council and commended Mr. Woolard on the things that Athletics is doing to help student athletes. Trustee Morgan thanked Dr. Meningall and the Student Affairs staff for their help with passing the A&S budget. He noted that Dr. Meningall and Student Affairs hosted a Leadership Summit that helped to align Student Government’s goals and will help to make this year the best it can be. He is excited about the upcoming year. He noted that for the first time in three years all three branches of Student Government came together for a leadership retreat. Under the leadership of their advisors it helped them to align goals and develop a governance structure. Trustee Morgan invited Workgroup members to visit the new Marshall Center and noted he would be happy to provide a tour of the facility. Members are also welcome to attend any of the Week of Welcome activities. Mr. Conway noted that a tour of the Marshall Center is planned for October 16th.

The meeting was adjourned at 2:56 PM.