I. Call to Order and Comments:

Trustee Arnold opened the meeting at 1:15 p.m. and welcomed Trustee Garin Flowers.

II. New Business – Action Items

a. Approval of Minutes – August 2, 2007

The Workgroup unanimously approved the August 2, 2007 minutes.
b. Proposed New Regulation: USF 3-026 – Educational Research Center for Child Development (ERCCD)

Provost Khator introduced Dr. Colleen Kennedy, Dean, College of Education and Mr. Steve Prevaux, General Counsel, Office of General Counsel who presented the item. Dr. Kennedy provided a brief overview of the ERCCD. Pursuant to Board of Governors Regulation 6C-10.004(5), Educational Research Centers for Child Development, a university shall promulgate rules for the operation of the educational research center for child development, including guidelines for the use and supervision of student interns; the receipt and monitoring of funds consistent with existing laws; and participation by the student government association. Mr. Prevaux noted that USF does not currently have such rules or regulations, with the exception of USF Regulation 4-0107(1) (ff), Special Fees, Fines, and Penalties, by which the USF BOT authorizes ERCCD child care and service fees. Therefore, this proposed regulation will cover the remaining requirements by the Board of Governors Regulation 6C-10.004(5) and Florida Statutes §1001.74(2)(m), authorizing the establishment of educational research centers for child development, pursuant to §1011.48 F.S. Mr. Prevaux clarified the regulation. He noted that the Student Government President or his designee must serve on the Board of Directors. Trustee Flowers, President, Student Government has agreed to serve. It was noted that children are admitted with children of students taking first priority, children of faculty and staff as second priority, and children from the community as third priority. Trustee Law asked if the ERCCD is statutorily open to the community. Florida Statute 1011.48 was discussed and it was suggested that the admission policy should be revised and brought back to the ACE Workgroup meeting.

A motion was made to table the item. Motion was approved.

III. New Business – Discussion Items

a. International Programming at USF

Dean Maria Crummett presented the item and provided an overview of the range of USF’s international programs offered abroad. The new strategic plan for 2007-2012 outlines USF’s goals to develop globally aware and competent students and faculty. International programming such as study abroad and a variety of academic initiatives overseas play a major role in achieving cultural and global literacy as well as deepening and strengthening USF’s global reach and impact. A PowerPoint presentation was provided and reviewed. Trustee Soran asked how USF’s Study Abroad Program compared to other SUS Institutions and it was noted that others are ahead of USF in numbers participating. Trustee Soran asked
how the programs are selected and it was advised that the programs are faculty led and some are offered as part of a consortium. Dr. Crummett provided a brief overview of how the programs are selected. Provost Khator shared information about her study abroad trip to Brazil’s rain forest noting the program content and value to students. Trustee Arnold thanked Dr. Crummett for her presentation.

IV. Comments:

Provost’s Report

Provost Khator noted that her report would encompass four areas – class scheduling, graduate student initiative, Budget Advisory Committee, and update on the Strategic Plan. She provided an update on the new hires noting that a Chief Technology Officer had been appointed and will brief the membership on technology planning at the next ACE meeting. Dr. Khator also noted that Dr. Sandra Schneider has been appointed as interim Associate Vice President for Research. Dr. Khator provided an update on class scheduling noting that USF will offer classes 7 days/week. The intent is to increase access to classes which will improve time to graduation. She noted that the revised schedule provides for an efficient use of space which is important when asking the Board of Governors for funding of new space. Dr. Khator provided brief updates on the graduate student quality initiative and the Budget Advisory Committee. She noted that the Committee is comprised of members from Student Government, Faculty Senate, A&P Council and USPS Council. The Committee is reviewing academic programs, centers and institutes. Four criteria are being considered – 1) centrality; 2) quality; 3) sustainability; and 4) contribution to strategic plan. Dr. Dale Johnson speaking on behalf of the Faculty Senate and as a member of the Task Force provided information from the Faculty Senate perspective (see Faculty Senate Report below). Dr. Khator commended the faculty for their input and interest. She noted that there is interest in the plan as a model. An update on the Strategic Plan was provided. Next steps are to complete a Business Plan and Compact Plans. Selected units have been identified to participate in a pilot program. Trustee Arnold asked about the search for Dean of Marine Science. Dr. Khator advised that the position will be re-advertised. The College is developing a strategic plan which will be important in recruiting for the position. An interim dean will be appointed. Trustee Arnold asked about the benchmarks currently on the website and it was advised that the benchmarks will be updated before the holidays. He commended Dr. Johnson for his work on the Budget Task Force. Trustee Flowers asked if students served on the Task Force and it was noted that there are 5 students and 5 staff.
Faculty Senate Report

Dr. Dale Johnson presented the report. He noted that the Faculty Senate is pleased with the completion of the Strategic Plan and with its focus and setting of priorities. The Strategic Plan is a good model to be used to work together toward the common good and he noted he is pleased with the collaboration between faculty and administration. Regarding the Budget Advisory Committee the Office of Decision Support is assisting with data and narratives should be submitted by Friday. A subcommittee is being convened to look at programs and by early December a list of priorities will be available listed by low, medium and high. The objective would be to decrease the budget without doing harm to the university.

Student Affairs Report

Vice President Meningall presented the report and commended the hard work on the Strategic Plan. She provided a brief overview of the Campus Safety Task Force. The Task Force has 50 members comprised of faculty, staff and students. A final report to the president and ACE should be completed by December. She commended the Task Force for their hard work. Dr. Meningall announced the loss of a student to meningitis and that it is being recommended that students living in the dorms be required to obtain a vaccination. Student Affairs is looking into the issue of implementation and compliance. She noted that the Board of Governors had not passed the requirement. Dr. Meningall noted that the housing occupancy is 98.1% and that over 50% are FTIC students. USF St. Petersburg occupancy rates were not available at this time. Dr. Meningall updated the Workgroup on facilities noting that the Magnolia Dorm will have 1,000 beds, 3 classrooms and a dining room. The project is on schedule for opening in July 2009 and is on budget. Drawings of the project will be available at the November ACE meeting. Dr. Meningall distributed renderings of the Marshall Center and noted that the Student Government has agreed to fund the landscaping for the Marshall Center. Homecoming activities are planned for the week of October 29 – November 3. Information was distributed. Dr. Meningall encouraged the University community to buy their tickets soon.

Student Government Report

Trustee Flowers presented the report and noted that while there had been a hectic start things are in great shape. He noted that Student Government established a fee increase committee and they are working with Student Affairs to see how to best benefit the students. Proposals for use of A&S fees are being submitted and reviewed. Trustee Flowers noted that Student Government purchased 10,000 tee shirts and to date they have sold 9,000. They are considering purchasing 6,000-7,000 more as they feel this will develop into a tradition. Trustee Flowers congratulated the USF Bulls in being ranked #6 in the recent AP Poll. He noted that the Florida Student Association will meet in Gainesville on October 5 and
will look at the legislative agenda. Some things to consider will be the technology fee, differential tuition and voter registration. Trustee Flowers announced that Student Government had purchased and distributed 2,500 safety whistles. Student Government has convened a Task Force on customer service, safety and ways to enrich the campus community. He noted that Homecoming will be October 29 – November 3. Trustee Flower thanked Manny Lopez, Jeff Mack and Dr. Carlucci for showing continued support of student initiatives dealing with parking and transportation especially the increase in Student Government sponsored shuttles. Trustee Flowers introduced his new Vice President, Faran Abbasi.

Trustee Arnold asked if there were any new items for discussion. Hearing no new issues, the meeting was adjourned at 2:30 pm.