University Board of Trustees  
Work Group on Academics and Campus Environment  
MINUTES  
April 27, 2005, 3:00 PM  
Center for Urban Transportation, Room 143

Workgroup Members Present: Lee Arnold, Jr., Chair and Trustee; Bijal Chhadva, Trustee; Susan Greenbaum, Trustee; Bob Soran, Trustee; Maxon Victor, Trustee; Richard Brown, USF Foundation; Ron Hanke, Director, Facilities Planning; Barbara Loeding, Professor, College of Education, Lakeland Campus; Elizabeth Kaplon, Executive Assistant to the Vice President, Student Affairs; Renu Khator, Provost; Suresh Khator, Professor, Industrial Management and Systems Engineering; Barbara Sparks-McGlinchy, Associate Director, Intercollegiate Athletics; Paul Spector, Professor, Department of Psychology; Bill Stephens, Professor, School of Accountancy

Guests: Delores Brown, Administrative Assistant, General Counsel; Jacqui Cash, Coordinator, University Advancement; Robert Chang, Vice Provost and Professor, Office of the Provost; Guy Conway, Director, Student Affairs, Marshall Center; Barbara Donerly, Architect, Facilities Planning; Michael Fountain, Director, Center for Entrepreneurship; Trudie Frecker, Associate Vice President, Administrative Affairs; Dan Gardner, Director, Institutional Effectiveness; Roderick Hale, Coordinator, Graduate Studies; Patricia Haynie, Vice President, Health Sciences Center; Luz Jaramillo, Coordinator, Diversity and Equal Opportunity Affairs; Tom Kane, Director, Resident Services, University Housing; Dimple Lalwani, University Services, Office of the Executive Vice President; Bernard Mackey, Associate Vice President, USF Lakeland; Michael Moore, Assistant Vice President, Office of Decision Support; Abdul Nasser, Associate Vice President, Administrative Affairs, St. Petersburg Campus; Steve Prevaux, General Counsel, Office of General Counsel; John Skvoretz, Dean, College of Arts & Sciences; Joe Synovec, Assistant Director, Student Affairs, Marshall Center; Fair Vickers, Business Manager, Marshall Center; Karen White, Regional Chancellor, USF St. Petersburg; Ralph Wilcox, Vice Provost, Provost’s Office; Ted Williams, Vice President, Diversity and Equal Opportunity Affairs;

Call to Order:

Trustee Arnold opened the meeting at 3:05 p.m. Introductions were made and Trustee Arnold thanked everyone for their hard work on the SACS Reaccreditation, especially Kathleen Moore, Dan Gardner and their support team.

Provost’s Report

Provost Khator announced two new appointments - Dr. John Skvoretz, Dean, College of Arts and Sciences, and Dr. Michael Moore, Assistant Vice President, Office of Decision Support. Dr. Khator advised that USF had passed the SACS Reaccreditation with flying colors. She thanked faculty, staff, students and Trustees for their participation and hard
work. She noted that all standards had been passed. Of concern is the USF System issue and work will begin over the Summer to develop documents that will address the concern. USF St. Petersburg has received approval from SACS to advance its application for separate accreditation. SACS has advised that they will use USF as a model. Trustee Arnold noted that the documents provided to him prior to the SACS visit was extremely helpful and he thanked Dr. Moore for her assistance. Dr. Khator shared that during the same week as the SACS Visit, USF also hosted the Big East. A handout was distributed showing USF rankings compared to other Big East Institutions. Trustee Arnold noted that he would like a copy to share with Governor Bush. Dr. Khator provided an overview of the admissions for the Fall 2005 and noted that there are 11 National Merit Scholars who have committed to attend USF as their first choice. She also shared that USF is second to Harvard in Fulbright Scholars which speaks to the reputation of USF in other countries.

**Faculty Senate Report**

Trustee Greenbaum noted that major activities engaging the Senate this past quarter have involved the emerging definition of the USF System and the interrelationships among different campuses. Vice President Permuth is chairing an ad hoc committee aimed at identifying the procedures and guidelines needed to govern program expansions and borrowing across campuses, especially as autonomy increases. The Senate is pleased with the results of the SACS review and found their meeting with the On Site Review Committee to be very stimulating and worthwhile. Trustee Greenbaum noted that from a faculty perspective, the rights and status of professors across the three campuses raise questions that have begun to be brought into focus. The chair of the FIC has been asked to address this issue directly in the coming term. As work continues in defining the system, the Senate will look for ways to optimize the conditions of all USF Faculty. Other matters that the Senate has taken up include approval of the General Education Council. Senator Glen Besterfield was commended for his good work on this effort. Also considered was a proposal from Student Government to alter the points awarded to A+ grades, to reflect their higher value. Presently both A and A+ is valued at 4.0. Trustee Greenbaum commended Student Government for presenting a reasoned argument, which was backed up with comprehensive and competent research. While the Faculty Senate Executive Committee was in favor of the change the majority of the Senate did not agree and the request was denied. The Senate entertained and passed a resolution to bring USF websites into compliance with ADA requirements. Also, of concern is the financial sustainability of the current Blackboard system. The Senate is crafting a statement about the cause, impact, and possible solutions. A brief overview of Blackboard was provided and the Work Group discussed its funding and support. Provost Khator noted that a discussion will take place within the Provost’s Office and budget area regarding Blackboard. Dr. Loeding expressed that access for students and faculty with disabilities needs to be considered. Trustee Arnold noted for the record that he supports continuation of the use of Blackboard. Trustee Greenbaum announced that the Faculty Senate has voted on and approved a resolution commending Kathleen Moore and Dan Gardner for their excellent work with the SACS Reaccreditation.
Arnold agreed and asked for the same resolution from the ACE Work Group. A motion was made to make the resolution, seconded and unanimously approved.

**Student Affairs Report**

Liz Kaplon announced the appointment of Dr. Jennifer Capeheart-Meningall as Vice President for Student Affairs effective July 18, 2005. It was noted that installation of the Student Government was held. Mr. Maxon Victor was appointed and inducted as Student Body President and Trustee. Dr. Kaplon shared that Dr. Kofi Glover was unable to attend the ACE Work Group meeting but wished to express his appreciation to the Work Group for his involvement and hopes to continue his association through the Provost’s Office.

**Student Government Report**

Trustee Chhadva thanked Trustee Greenbaum and the Faculty Senate for considering the A+ grading values and appreciated the feedback. He noted that the USF Day at the Capitol was successful. He and Vice President Aubery have been visiting the Capitol and meeting with legislators regarding issues such as funding for USF, tuition, etc. Trustee Chhadva advised that Student Government has passed their annual budget and submitted it to Student Affairs for approval. The Budget will then go to President Genshaft for her approval. Trustee Chhadva noted that Mr. Maxon Victor is the new Student Body President and that they are working together toward a smooth transition which is effective May 19. Trustee Chhadva provided an overview of a new internship program with State of Florida Legislators. The program has been very successful this year and there are hopes of expansion for next year. The program also brings visibility to USF. Trustee Chhadva thanked the Work Group for the great year, the experience, and the respect he has received in being a part of the Work Group. Trustee Arnold thanked him for his contributions, time and efforts. Mr. Victor was introduced to the Work Group and Trustee Arnold welcomed him and noted that he looked forward to working with him in the coming year.

**Approval of November 10, 2004 Minutes**

The Work Group unanimously approved the January 26, 2005 minutes.

**Academic Affairs**

**Faculty Nominations for Tenure**

Provost Khator presented the item. She advised that 40 applications had been received and 33 were recommended for tenure. An overview of the Tenure process was provided. Provost Khator is confident that the nominees will make a significant professional contribution to the University and the academic community in general. She asked that the Work Group approve the list.
A motion was made to approve and was seconded. Approved unanimously.

Tenure Nominations as a Condition of Employment

Provost Khator presented the item. Administrators such as the President, Provost, Dean and Chairs, and senior faculty, who are recruited to the University of South Florida normally are awarded tenure as a condition of employment. These highly qualified individuals usually have earned tenure at their previous institutions, which makes them attractive candidates to the University. Often in order to attract them, the University must provide a package that is competitive with other nationally and internationally ranked institutions. Tenure upon appointment, among other things, is a term and condition of the employment package that makes the University of South Florida an institution of choice. Tenure recommendations have been approved by the department as a part of the search process. Provost Khator noted that one individual who is being recommended was hired in 1988 and through an oversight was not officially awarded tenure. Provost Khator asked that the Work Group approve those individuals listed.

A motion was made to approve and was seconded. Approved unanimously.

Faculty Nominations for Tenure – USF St. Petersburg

Regional Chancellor White presented the item. Eleven individuals applied and 10 are recommended for Tenure. Dr. White provided an overview of the individuals being recommended. She explained that the list of individuals being recommended for tenure has followed the normal process for granting of tenure. President Judy Genshaft has certified that the nominations for tenure have met the requirements and conditions contained in University Rules, Policies, and Procedures. She is satisfied that the nominees will make a significant professional contribution to the University and the academic community in general. Trustee Arnold asked if the applications needed to be approved by Provost Khator and Dr. White noted that they did not due to USF St. Petersburg’s delegated authority. Dr. White asked that the Work Group approve the list.

A motion was made to approve and was seconded. Approved unanimously.

Approval of Masters of Science Degree in Entrepreneurship in Applied Technologies

Provost Khator presented the item. She noted that bachelor and masters’ programs only require Board of Trustee approval where as Doctoral Programs would also require approval from the Board of Governors. Provost Khator provided an overview of the program, its disciplines and where it will be housed. She asked for Work Group approval. Trustee Arnold asked about the number of students and was advised that there are 102. He then asked about the budget for the program and faculty positions. Provost Khator noted that courses will be covered by existing faculty with one new position to be
added in Fall 2005. As the program grows, faculty lines will be added. Trustee Chhadva asked if the courses will be offered through the Center and Dr. Fountain advised that they are offered through the colleges. Trustee Chhadva asked when it would be implemented and was advised it would be Fall 2005.

A motion was made to approve and was seconded. Approved unanimously.

**Office of General Counsel**

**Approve revisions to Rule 6C4-6.028, Student Government Association, authorizing the administrative authority for USF Student Government Associations**

Mr. Steve Prevaux presented the item. He noted that the President is delegating administrative authority for the Regional Campus Student Government Associations to the Regional Chancellor, USF St. Petersburg; Chief Executive Officer, USF Sarasota-Manatee and Chief Executive Officer, USF Lakeland. This would not change the structure, function or funding of the Student Government Association. Since 1998, the President has delegated administrative authority regarding student government to the Vice President for Student Affairs for the Tampa Campus and delegated same to the Provost for the regional campuses. On March 24, 2005, the Board of Governors approved the designation of the USF System of higher education. The President, Provost and Regional Campus CEOs have agreed that the administrative authority regarding student government at regional campuses should be vested locally in the Regional Campus CEOs. The revisions to Rule 6C4-6.028 reflect that intent. Sections 1004.33 and 1004.34, Florida Statutes, state that the university boards of trustees may lawfully delegate other powers and duties to the Campus Board for the efficient operation and improvement of the campus. Trustee Arnold asked if the new Vice President for Student Affairs had been advised. Mr. Prevaux noted she had not but that Interim Vice President Glover had been consulted and approved the change. Mr. Prevaux advised this would not affect the role of the new Vice President. Trustee Arnold noted his concern that this change would not adversely impact the new Vice President’s ability to function. Mr. Prevaux assured him it would not because the rule change does not alter the delegation to the Vice President on the Tampa Campus.

A motion was made to approve and was seconded. Approved unanimously.

**2004-05 Annual Equity Update**

Dr. Ted Williams presented the item and reviewed the PowerPoint presentation. He provided an overview of the academic, moral, civil, demographic and economic arguments, as well as USF’s commitment, responsibility and accountability. Also reviewed were policies and procedures, incomplete items or pending actions, graduate student participation, Fall 2004 graduate enrollment – Minorities/Females, Fall 2004 graduate completion – Minorities/Females, graduate program impact strategies, undergraduate student participation, Fall 2004 first time in college (FTIC) – Minorities/Females, undergraduate program impact strategies, issues in Athletics, employment accountability plan, equity accountability headcounts – Minorities/Females, and the One Florida Initiative. Dr. Williams noted that as a whole USF is doing a good
job complying with Florida Equity Statutes. USF is committed to the policy that all persons shall have equal access to programs, facilities, admissions, academic programs and employment, without regard to personal characteristics not related to ability performance or qualifications, as determined by University policy or by state or federal laws and regulations. Dr. Stephens asked if USF’s entrance into the Big East would change the goals for Athletics and it was noted that it would not but Athletics is working toward increasing their numbers. Trustee Arnold asked about the $1,818,969 allocation for implementation of the EAP for 2004-05 and how those monies are used. Provost Khator said that the program is open and not restricted on race and gender. She clarified how the monies are used and noted that the monies are centrally funded and then disbursed to colleges. Some colleges use the funds for recruiting minority faculty members to campus. Provost Khator spoke about the McNair Scholars, Enlace and Outward Bound programs and their successes. Trustee Soran asked how USF compares to other universities and it was noted that it is being monitored. USF has set 106 EAP goals for 2005 regarding faculty and staff. Trustee Soran said that it would be interesting to see trend lines in order to know where we have been and where we are going. Trustee Greenbaum shared a concern regarding the decrease in African American numbers in some categories and she would be interested in seeing the state-wide trend. Dr. Loeding shared she would be interested in seeing trends broken down by campus. Dr. Williams noted that the data were available and he would be happy to provide that information. He stated that he felt confident the trends would continue to improve for 2005.

A motion was made to approve and was seconded. Approved unanimously.

Facilities Planning

Marshall Center Expansion and Renovations

Mr. Guy Conway presented the item. He noted that a feasibility study was completed in 1998 with a cost of $48 million to expand and renovate. A second study was completed in 2003 with a cost of $55 million to expand and renovate. They are currently considering the benefits of renovation versus the benefits of building new. Mr. Conway reviewed the PowerPoint presentation providing an overview of the Marshall Center’s history and current status, future needs for space, comparison with other student unions, meeting room shortages of the current building, and costs and funding for Phase 1 and 2. Location was also discussed. A proposed timeline for Phase 1 was reviewed. Ms. Sparks-McGlinchey asked if it would be possible to complete the project in one phase. Mr. Conway clarified that they are looking at the possibility. The current plan is in two phases and funding for Phase 1 is in place but he did not feel there was enough funding at this time to build as one phase. Ms. Sparks McGlinchey asked about services for students during construction or renovation. Mr. Conway said the current plan is to build north of the existing building and that student services is an issue they are considering. Ms. Sparks-McGlinchey expressed concern about Cedar Circle and its historical value. Mr. Conway shared her concern and noted that plans are being considered to acknowledge the fountain and utilize the rock from the fountain. Mr. Brown pointed out
that the Marshall Center is one of the first five building on the USF Campus and that State funds had been used in its construction. Mr. Hanke noted that he would check into that issue and investigate any additional approval processes that may be needed. Trustee Soran asked about the potential for growth and Mr. Conway said that the proposed facility will meet the needs for years to come. Trustee Soran also asked about food contracts and it was noted that not all of the numbers are in place at this time but they are looking at that issue. Trustee Arnold shared that he is 100% in support of a new student union and 100% against renovating the current Marshall Center. He noted that he was not in favor of moving forward with the proposal as written. Mr. Hanke advised that they will not begin the design phase until the Board of Trustees has approved the proposal.

Trustee Chhadva asked if the Marshall Center increased funding through State funds and Mr. Prevaux confirmed that it did. Trustee Chhadva asked if this would affect the decision and it was noted that it might. Trustee Greenbaum advised that 2006 will be the 50th anniversary of USF and she was concerned about demolition during this time because of space needs for planned events. It was suggested that the SunDome might be a good alternative. Dr. Stephens advised that there was the same issue with State funds at Florida State University and they had received funds to renovate their student union but not to build a new building. Mr. Conway provided an overview of the student fee that was approved and implemented to fund the project. An additional fee would need to be considered by the students and Trustee Chhadva advised that it might be difficult to approve given that a fee is already in place and the project has not moved forward. Dr. Loeding asked about the possibility of having the School of Architecture students design the new student union. It was agreed that they should be encouraged to serve on the committee. Mr. Hanke asked if the Work Group would consider approving the location. Trustee Arnold encouraged the Campus Development Committee to reconsider the request and look at alternatives available today such as building new and building in one phase. Trustee Arnold stated again that renovation was not cost effective and also not practical given the concepts envisioned. It was decided that the issue needed to return to the Campus Development Committee for further consideration. Trustee Chhadva asked if Trustee Arnold would be available for advice and Trustee Arnold noted that he would be happy to assist with the project in any way he can.

**Information items:**

**Development of the Campus Master Plan for the new, Primary Campus of USF-Lakeland**

Dr. Bernard Mackey presented the item. He distributed a handout of the Project Milestone Scheduling which lists proposed dates for the USF-Lakeland Campus Master Plan. He advised that the schedule is an ambitious schedule and would require special meetings of the Campus Development Committee and the Academics and Campus Environment Work Group in order to meet the timeline. Trustee Arnold asked if June 1st was the critical deadline date and Dr. Mackey confirmed it was. Trustee Arnold asked if it was possible to circulate drafts of the document and Dr. Mackey felt they could after May 4. Trustee Arnold noted that he would not be available after June 1 but would be available for a special meeting during the week of May 23. Dr. Mackey thanked the
Work Group for their time and noted that he is looking forward to this exciting opportunity.

Meeting was adjourned at 5:20 p.m.