Call to Order:

Trustee Arnold opened the meeting at 3:07 p.m. Dr. Ed Mierzejewski, Director of the Center for Urban Transportation welcomed the Work Group. Dr. Mierzejewski provided a history and overview of the Center noting the on-going research, projects, programs, collaborations. The vision and future of the Center was also shared.

Provost’s Report

Provost Khator advised that student enrollment numbers were up and complaints regarding course availability were down. An update on searches was provided noting that the quality and caliber of the applicants was excellent. Dr. Khator said that the Inter Campus Academic Relations guidelines have been approved and will be distributed in the near future. An overview of the guidelines was provided. Trustee Arnold asked if the guidelines would need to be voted on by the ACE Work Group and Board of Trustees. Dr. Khator clarified that it is a guideline and not a rule or policy thus it would not need
approval by ACE Work Group or the Board of Trustees. It was announced that the Board of Governors will meet on January 27, 2005. A 10-year enrollment plan as part of the strategic plan will be discussed. Two issues of concern regarding the enrollment plan are the funding formula and the cost of degree production. The proposed funding formula would be driven by number of degrees produced. Dr. Khator shared her concerns with funding based on degrees produced. Costs to produce degrees were also discussed. Trustee Arnold asked if it was more expensive to produce degrees at USF and Provost Khator clarified it was and noted that USF is making headway with that issue. Trustee Chaddva asked if the Board of Governors would be looking at each university individually and how this might affect USF. Provost Khator noted that BOG is discussing the plan and considering additional information. No decisions will be made at the BOG meeting.

Faculty Senate Report

Trustee Greenbaum noted the Faculty Senate met last week and they have completed two important projects – approval of the ICAR document and approval of the consensual relations policy. The ICAR process has been very important to the Senate because the document spells out the rights and responsibilities of the faculty on all the campuses, and clarifies relationships with departments that may be located on other campuses. She congratulated the President, Provost and members of the ad hoc committee for accomplishing a complex and difficult task. Dr. Greenbaum noted that after several iterations, and a wide consultation with faculty, the Council on Educational Policy and Issues submitted their final version of the USF policy on consensual relationships among faculty, staff, and students. The Faculty Senate believes the policy is strong and in line with those of other comparable institutions. The guideline will be promulgated over a 6 week period, during which further comments will be elicited. Dr. Greenbaum shared that the Faculty Senate is pleased with the outcome of the Collective Bargaining Agreement and extended congratulations on a successful completion. She noted some problems affecting Florida universities. The ACFS met on January 13 and passed several resolutions about current issues. They have condemned the adoption of programs, such as FSU’s Chiropractic College, without the conventional review and approval process. The methodology being used for long term enrollment projections is being challenged and the governor’s budget proposal is strongly criticized. The ACFS is urging the Board of Governors to advocate for a much greater appropriation.

Student Government Report

Trustee Chhadva provided an overview of current projects. Student Government has planned three trips to Tallahassee to talk to legislators regarding student issues. Trustee Chhadva noted that he is serving on the search committee for the position of Vice President for Student Affairs and he provided an update on the status of the search. Student Government elections will be held March 1-2, 2005. The elections are being held earlier this year. It was noted that the budget for Student Government will be submitted to Dr. Genshaft by the end of the spring semester. Trustee Chhadva advised that Student Government is looking at the grading scale. He noted that the Student Government had no position on the USF policy on consensual relationships. Block
tuition was discussed and it was noted that Student Government supports the 14 credit hour level.

**Approval of November 10, 2004 Minutes**

The Work Group unanimously approved the November 10, 2004 minutes.

**Office of General Council**

Mr. Steve Prevaux presented the item. USF graduate and undergraduate catalogs include information on admission, degree requirements, curricula offerings, and facilities. Rule No. 6C4-1.005, “Undergraduate and Graduate Catalogs of the University of South Florida,” is being amended to update the information provided in the referenced University catalogs. The substantive revisions to the catalogs are provided. It was noted that the changes have gone through the appropriate University committees for approval. Mr. Prevaux provided an overview of the changes. Some of the changes noted are the $200 Admission deposit, Student Academic Grievance Procedure, CLAST requirements, and use of unauthorized electronic devices in class. Trustee Chhadva asked if the use of electronic devices included such things as calculators and Mr. Prevaux clarified that it did not include electronic devices that have been authorized by the professor and he provided examples of unauthorized electronic devices. Trustee Chhadva asked about the grievance procedure and whether the burden of proof would be with the student. Mr. Prevaux noted that it did not and provided an overview of the procedure and its changes. Trustee Greenbaum noted that the grievance procedure has been reviewed by the Faculty Senate and they approved the procedure. Trustee Arnold asked if the Provost’s Office was in agreement and Dr. Khator noted they were. Trustee Chhadva asked about disciplinary policy and it was noted that the changes did not affect the disciplinary policy.

A motion was made to approve and was seconded. Approved unanimously.

**Facilities Planning**

**Location of the Joint Military Science Leadership Center**

Mr. Ron Hanke presented the item. The Site Feasibility Study has been completed, and ROTC presented the recommended Site A to the CDC on January 11, 2005. Two sites were studied for cost comparison and impact to campus services and infrastructure. Site A is west of the Physical Education Building, visible from Maple drive. Site B was east of the PED Building. Site A was determined to be less costly, had less impact to utilities, is more visible, and is more central to campus academic buildings as well as athletic fields. Trustee Arnold asked about parking impacts and Mr. Hanke advised that this is the first phase and there would be little impact. Trustee Chhadva asked about impact to the PED Building and displacement of faculty. Mr. Hanke clarified that no faculty would be displaced and the Center would be an addition to the existing building. He advised that the next phase will look at the building design. This request is for site approval.
Trustee Arnold noted that the agenda item will go to the Board of Trustees as a consent item.

A motion was made to approve and was seconded. Approved unanimously.

**Proposed Athletics Land Use Plan**

Mr. Hanke introduced Mr. Doug Woolard, Athletic Director, who presented the item and provided a PowerPoint presentation highlighting the history of USF Athletics. He noted that with USF’s acceptance into the BIG EAST Conference comes the highly coveted opportunity to play on a national stage, with access to the Bowl Coalition Series (BCS) for football. This new conference affiliation partners USF with universities of athletic and academic distinction. As the youngest of the BIG EAST universities, USF must move quickly to assure that it is in the best possible competitive position. That means, among other initiatives, making a considerable investment in new and updated practice and competition facilities. Upon accepting membership in the BIG EAST Conference, USF leaders made a commitment to upgrade key facilities that includes major renovations to the Sun Dome and Baseball Stadium, and new facilities for soccer, softball, and tennis, and practice gyms for men’s and women’s basketball. Mr. Woolard reviewed what amenities he felt the facilities should offer and noted that currently, USF is, with the exception of Raymond James Stadium, unable to offer those amenities. Vicki Mitchell also provided a PowerPoint presentation and noted that the current allocation of land for Athletics is not enough to meet the needs of being in the Big East Conference. She reviewed the proposed plan that recommends an athletics district, a campus recreation district, and a shared space that includes the proposed artificial turf/track, which is suggested as a shared facility. It pulls the athletics venues closer to the Athletic Training Center and moves student recreation venues closer to student housing and Greek Village. Specifically, with the relocation of the tennis and football practice facilities, property that is closer to student housing and Greek Village can be redeployed for updated and improved recreational facilities. Mr. Woolard felt that by tightening the footprint and relocating the tennis facility, the proposed plan can serve the university’s agenda related to housing and student life. Trustee Arnold suggested the issue be changed to read “Grant a conceptual approval of the Athletics Land Use Plan subject to necessary internal and external review requirement to allow Intercollegiate Athletics to move forward immediately with feasibility analysis and fund raising for each of the specific facilities delineated on the proposed plan, as recommended with comments by the Campus Development Committee.” Mr. Hanke agreed with the recommendation to change the wording. Mr. Woolard introduced Mr. Lee Roy Selmon who spoke on the importance of the proposed plan for Athletics and USF. Trustee Arnold expressed his support of the plan and desire to see it move forward as soon as possible. A special meeting of the ACE Work Group can be called if needed so as not to delay the process. He asked if Student Affairs has agreed with the plan. Liz Kaplon noted that Resident Services need to provide input. Trustee Arnold noted that all parties need to agree on the plan and Resident Services should attend the meeting. Mr. Rick Brown provided a brief history on the land designated for the Greek Village. Trustee Soran asked what commitments had been made when USF entered the Big East and it was noted that President Genshaft had indicated there would be improvements but no specific
improvements have been put in writing. Trustee Soran asked about restrictions on use of Greenway land and Mr. Hanke advised that the Master Plan lists greenways as not having buildings. Trustee Chhadva asked if the change in wording to conceptual would slow down the process. Trustee Arnold reiterated that the timeline will be maintained as much as possible. Trustee Chhadva asked about the feasibility study and Mr. Hanke advised that there are a lot of details to finish but hopes to have a study within a few months and will move forward with hiring a consultant and obtaining funding. Dr. Loeding asked if it would be possible to have dual purpose facilities, such as using Raymond James Stadium, for various athletic events. It was noted that using Raymond James Stadium would be difficult and costly. Dr. Glover noted that if land designated for student housing is reallocated then it would be important to find additional land for resident housing. For security reasons it would be beneficial if resident housing is clustered rather than scattered around campus. Trustee Arnold expressed that it is important to have land allocations in writing to avoid conflicts in the future and that all parties involved have an opportunity for input. Mr. Hanke said that the plan would be included in the 2005 Master Plan Update and would be reviewed and approved by appropriate groups prior to coming before the Board of Trustees. Trustee Arnold asked for a motion to approve the revised wording of the agenda item to read granting conceptual approval. Motion was made, seconded and approved. Trustee Chhadva asked if the proposed plan could be used for fundraising purposes and it was noted that it could once Board of Trustee’s approval is received.

A motion was made to grant conceptual approval and was seconded. Approved unanimously.

**Information items:**

**USF Tampa Campus Sites for Development**

Mr. Ron Hanke presented the item. As the ACE Workgroup and the Campus Development Committee consider land use proposals, and as the 2005 Master Plan Update moves forward with development, a Tampa Campus map indicating remaining available land for future development, including surface parking lots, has been drafted. This information will become a valuable tool for ACE and CDC, and will be updated as necessary. Mr. Hanke provided an overview of the USF Buildable Land and Entitlements and noted that land is minimal. Trustee Arnold asked if there was any way the new master plan could meet the needs of USF over the next 10 years with 65 acres available given the planning model presented. Mr. Hanke advised that they are looking at the issue and the possibility of using parking surfaces to meet the needs. Trustee Arnold asked who else would need to approve the 2005 Master plan. Barbara Donnerly clarified the approval process. Trustee Arnold suggested that Mr. Hanke advise President Genshaft, Trustee Beard and work groups of needs and concerns.

Meeting was adjourned at 4:50 p.m.