Call to Order:

Chairman Arnold called the meeting to order at 1:05 pm. Trustee Arnold noted that this would be Trustee Bird’s last meeting as her term as Faculty Senate President is expiring. He thanked her for her service to the Work Group, Board of Trustees and University. He also introduced Trustee Chhadva as the new Student Government President and Trustee and welcomed Trustee Chhadva to the Work Group.

Provost’s Report:

Dr. Khator presented the report and noted that 4 topics would be reviewed – Faculty recruitment, Board of Governors’ (BOG) performance measures, SACS, and block and differential tuition.

Dr. Khator advised that 56 ranked faculty were hired for 2004/05 and is hopeful that the number will increase next year.

Dr. Khator noted that she had attended the BOG meeting on 7/22/04 and provided an overview of the BOG performance measures and USF’s progress. The objective is to improve performance and each university will be measured against its own historical performance; however, comparisons across universities may occur. 10% of funding will be withheld and given only upon meeting the goals. The BOG measures reviewed were access for underserved populations; progression and readiness; employment and earnings; and world class research capacity. Dr. Khator explained the concept of academic learning compacts. Some of the concerns about academic learning compacts are the costs, legal implications and faculty engagement. Academic learning compacts for all undergraduate degree programs must be
complete by December 2004 and the University plans to begin the process with faculty engagement in September. The university will also be tying the compacts to SACS outcomes assessment.

Dr. Khator discussed the Board of Governors Strategic Plan targets. Trustee Arnold asked if this fits with the USF plan and Dr. Khator confirmed it does. Dr. Khator then discussed licensure/certification pass rates. A complete list will be provided at the next ACE Work Group meeting.

Access/Diversity was reviewed and it was noted that while the University is currently behind the SUS benchmarks strategies are being put into place to meet these goals and it is anticipated that by 2012-13 the University will be at 100% of target. Trustee Arnold asked what the expectations to increase the numbers were and Dr. Khator noted they were good. Trustee Arnold shared that the University might want to revisit the current plan and ensure that we are consistent with other universities. Dr. Khator noted that the objective is to show improvement over the previous year.

Concerning progression and readiness it was noted that the University’s Strategic Plan includes these measure and monitors them. Dr. Khator presented the University’s plan for enhancing student persistence and success. Trustee Chhadva asked if this meant a reduction in advisors and Provost Khator noted it would not. Ms. Sparks-McGlincy asked if it would mean more advisors centrally and the in colleges and Provost Khator confirmed it did. Trustee Arnold asked about the costs associated and Provost Khator shared that they were working with Dr. Carlucci’s office on that issue.

Dr. Khator said the University currently exceeds the BOG goals for employment and earnings and plans are underway to add new programs and/or enhance capacity in the BOG target areas. Dr. Khator reviewed the criteria used to define a world class research institution. Currently, the University’s Strategic Plan includes 3 of the 4 measures and plans to add the 4th with the objective of moving the University toward being on the list of the top 50 universities.

Dr. Khator then provided an overview and update on the SACS reaffirmation process. She shared that the compliance certification report was complete and being reviewed by an external reviewer. Once it is returned by the external reviewer the report will be edited and posted to a website for feedback. The report is due the 3rd week of August with the off-site review team reviewing materials in November. Dr. Khator felt that the University was in good shape with respect to faculty credentials. Dr. Khator thanked Dr. Gardner and regional campuses for their hard work.

Dr. Carlucci presented the information concerning block and differential tuition. He explained the request by the BOG and noted that the issue was deferred until September 1 awaiting a vote by the BOG regarding tuition. An overview and history was provided of the full-time/part-time fee structure. The Chancellor has sent a list of questions seeking our opinion. Dr. Carlucci explained that our recommendation would be to create a full-time category, remove the summer attendance requirement, and look at block pricing. Dr Carlucci anticipates any losses to be offset by increased enrollments and increased State funding. Differential tuition may vary by college and location, as well as time (peak vs. off-peak). BOT can opt to set a range. Dr. Carlucci recommends that USF send a letter to the BOG detailing its interest in options. Trustee Arnold noted that if implemented this issue will need to flow through the ACE Work
Group and the BOT. He suggested that all of the vice presidents review the proposal before sending to the BOT to ensure that all agree.

**Faculty Senate Report:**

Trustee Bird presented the report. Dr. Susan Greenbaum was introduced as the new Faculty Senate President and will serve for two years. Dr. Greenbaum will replace Dr. Bird on the Work Group and BOT. Dr. Bird shared that in June the American Association of University Professors (AAUP) revisited USF and the issue of Professor al Arian. AAUP has decided not to censure USF because of the actions of the Faculty Senate to implement the “Peer Review” policy. She shared that she felt the faculty governance issues are bogged down. She is hopeful that things will improve as the Faculty Senate is ready to work with the Provost’s Office. Dr. Bird addressed the proposed “dating policy”. The policy should be clear and should originate from the faculty not administration.

Dr. Bird shared that she felt that the faculty raise proposal was unnecessarily complex and penalized lower paid faculty. She noted that the Faculty Senate has no role in the bargaining process, but is concerned because of the implications for the rule-making process. Of concern is the summer appointment proposal, where there is a potential 25% pay cut. Dr. Bird stated that this proposal is in direct violation of the Faculty Personnel Rules, which were reached through collaboration with the administration, and were passed by the BOT. She also noted that the bargaining process is going slowly. Trustee Chhadva asked if the summer cuts would free up monies for raises. It was explained that this would probably not be the case. A brief explanation of the summer appointment process was provided. Trustee Arnold noted that the items listed are not within the purview of the ACE Work Group. He suggested that these items be addressed to Administration.

**Student Government Report:**

Trustee Chhadva presented the report. Issues covered include the Marshall Center; +/- grading scale; need for better facilities for the Schools of Architecture and Music; availability of classes; lobbying for funding based on total student population of the university; need for Bright Futures scholarships to be funded at its current level or above; finding alternate funding for SEVIS Fees; support by the Student Government of block tuition; non-support of increased tuition costs; timing of course schedules to help alleviate parking problems; having student representatives on university councils; and, the need to continue communication about on-going projects with administration. Trustee Arnold thanked Trustee Chhadva for his report and suggested that he visit the website for the Council of 100 concerning the Bright Futures scholarships.

**Approval of March 22, 2004 Minutes**

The Work Group unanimously approved the March 22, 2004 Minutes.

**Approval of April 12, 2004 Minutes**

The Work Group unanimously approved the April 12, 2004 Minutes.
Approval of May 3, 2004 Minutes

The Work Group unanimously approved the May 3, 2004 Minutes.

Academic Affairs

Authorize changes to CIP codes for undergraduate Art and Art History Programs

Provost Khator presented the item. Dr. Moore confirmed that this is a technical change only. Trustee Chhadva asked what this means and Dr. Moore explained that the BOT has to approve all changes of CIP codes for academic programs. The CIP code changes will have no impact on students, faculty, or curricula in these programs. Curricula evolve over time and the SACS review has revealed some errors in coding. These changes will ensure that the university’s CIP codes are uniform and consistent with those of other universities.

A motion was made to approve and was seconded. Approved unanimously.

USF St. Petersburg Master Plan Amendment 2004 – Information Item

Regional Chancellor White introduced Dr. James Malek, Associate Vice President and Professor, USF St. Petersburg Campus and Mr. Abdul Nasser, Associate Vice President, Administrative Affairs, USF St. Petersburg Campus. Mr. Nassar presented the item. Mr. Nassar reviewed the USF St. Petersburg Master Plan Amendment 2004, Student Housing – Phase I, Parking Garage – Phase I and Joint Use Chiller Plant.

Florida statutes require state universities to update institutional master plans every five years. The current updated plan triggers thresholds that require an amendment to the master plan for USF St. Petersburg adopted in 1995 (and as amended in 1998). The plan addresses future enrollment and facility needs to the year 2008-09 and sets a framework to extend the Campus Development Agreement (2003-04) with the City of St. Petersburg for five more years to accommodate USFSP’s projected growth and development.

The USF St. Petersburg Campus Board conceptually approved to proceed with residential housing at the May 26, 2004, meeting. Subsequently, Harper Partners, Inc. was hired to provide a master plan for the housing site. The resulting study illustrates a three-phase approach to accommodate a total of 829 students. Phase I of this project will be a seven-story structure on the NE corner of 5th Avenue and 2nd Street South. There will be 354 beds in approximately 125,500 g.s.f. facility. The estimated cost for the facility is approximately $18.5 M (including financing costs). Bonds will be financed through USF Foundation, Inc., to pay for the project. Rental and other revenues will pay for operations and debt service. The facility will open Fall 2006. Freshmen living outside of a 30 mile radius will be required to live on campus. Trustee Chhadva asked about the timeframe and it was noted that Phase I should be ready in Fall 2006. Trustee Chhadva asked how the campus plans to enforce the 30 mile radius requirement. It was explained that there would be exceptions and that issue is being evaluated. Trustee Bird
commended Regional Chancellor White on the overall look proposed noting that it provided for a distinct and different persona, a small college atmosphere.

A parking feasibility study was completed for the USF St. Petersburg campus in March 2003, concluding in a Comprehensive Parking Master Plan, which was presented, to the USF St. Petersburg Campus Board in April 2003. This plan factored in the total population on campus including USF St. Petersburg students, faculty, staff, USF Tampa Colleges of Marine Science and Health Science, Center for Ocean Technology, Florida Institute of Oceanography, Florida Fish and Wildlife Conservation Commission and US Geological Survey. This study indicated an additional parking demand by academic year 2006-07 totaling 1,056 parking spaces beyond the campus wide existing demand of 1,470 spaces for 2002-03. On campus spaces available to support that demand currently total 1,187. Additionally, on street free parking spaces total 444 for a total of 1,511 spaces available. When the Master Plan is complete, several projects will affect these numbers such as the construction of the USGS Phase III Expansion will add demand for 50 additional spaces; Phase I of the campus Student Residential Facilities will increase the around the clock demand by 354 cars parked; 197 parking meters to be installed on the surrounding streets, by the City, reduces free spaces from 444 to 247 spaces; Phase I of the parking structure eliminates 150 surface spaces; and, Phase I of the campus Multipurpose Student Center eliminates 120 spaces and requires additional spaces to serve this facility. These changes result in the loss of 552 spaces and require an additional 404 spaces plus those required for the Student Center. This is a net of 915 spaces that will be needed over the next two years. To accommodate parking demand, USF St. Petersburg is planning to construct a parking garage. The board conceptually approved this project at the May 26, 2004, meeting. Subsequently, Harper Partners, Inc. was hired to study the site. The resulting study shows a two-phase approach to accommodate a total of 1,325 parking spaces. The first phase will be a 950 car parking structure to be located on the site bounded by 5th Ave. S., 3rd St. S., and 6th Ave. S. and will be just west of the Florida Center for Teachers and Bayboro Tower Apartments. This structure will be six stories tall with seven parking levels and also incorporate a new Barnes and Noble Bookstore of approximately 15,000 gsf on two levels. It will also accommodate new offices for the campus Public Safety Department and for Parking Services; all to be located on the west and north sides of the ground level (Public Safety and Parking Services must be moved from their current location to accommodate Residence Halls). This project will be funded by tax-exempt bonds and is estimated to cost $10 m (including financing costs). Fall 2006 is the scheduled opening date. A detailed business plan will be provided to the board at a future meeting. Finance and business plan will also be presented to USF Foundation Board as well as USF Board of Trustees.

Approximately two years ago an expression of interest was made by All Children’s Hospital, Bayfront Medical Center and USFSP to consider the development of a joint use chiller plant to serve the three institutions. All were anticipating campus expansions and the need for expanding, rebuilding and relocating their respective utility plant operations. A feasibility study was completed to consider the financial viability of such a venture in the context of our individual operations. The results indicated further investigation was warranted. The St. Petersburg Downtown Partnership offered to assist in this effort and act as a third party to solicit proposals from three teams headed by Noresco, Johnson Controls and Constellation Energy. Proposals were evaluated and Constellation Energy was selected to continue discussions with each participant. They have done so and are now in a position to sign agreements with each participant to move forward with the complete development of such a plant. At this time All Children’s Hospital is uncertain regarding their participation and so the latest numbers reflect
only two initial participants. The development and operational costs will be borne solely by Constellation Energy. The obligation for the University and the Hospital(s) will be a long-term (20 years) contract to purchase chilled water from this plant at a rate slightly above current cost to produce it individually. By providing a share of the development cost, USF St. Petersburg can significantly reduce the University’s contract price for chilled water. The significant savings to all is in the capital expenditure saved by avoiding the construction, relocation or expansion costs. The plant will be located on Bayfront Medical Center property and chilled water will be piped to each institution. Additional users in the area have expressed interest in participating, which can be accommodated, but at higher rates, thereby lowering the rates of the initial participants. The plant would be sized to accommodate future expansion and therefore continue to provide for institutional expansion. Direct benefit to USFSP is reclaiming the land currently occupied by the Central Utility Plant for a future academic facility as shown in the Master Plan. Trustee Arnold asked about the possibilities of losing a partner in this venture and the difficulty that it presents if that were to happen. Mr. Nasser explained that the benefit would be to free up needed land but all issues are being evaluated at this time.

Dr. White noted that they are trying to maximize space and build as high as allowed and being as creative as possible. Trustee Duncan shared that the campus is heading in the right direction and they are doing a good job. Mr. Nasser advised that a formal presentation will be made to the City of St. Petersburg at a public hearing and then the issue will be brought back to the ACE Work Group and then to the full BOT for action.

The Work Group meeting was adjourned at 3:00 pm.