University Board of Trustees  
Work Group on Academics and Campus Environment  
NOTES  
April 15, 2010, 1:00 – 3:00 PM  
Marshall Center Room 3700

Workgroup Members Present: Lee Arnold, Trustee and Chair; Gene Engle, Trustee; Brian Lamb, Trustee; Debbie Sembler, Trustee; Byron Shinn, Trustee; Juan Soltero, Student Government President and Trustee; Ralph Wilcox, Executive Vice President and Provost; Jennifer Capeheart-Meningall, Vice President, Student Affairs; Paul Dosal, Professor, History Department, Director of ENLACE; Catherine Batsche, Associate Dean, Florida Mental Health Institute; Kathleen Moore, Associate Vice President for Academic Affairs and Executive Director for USF ECampus, Staff Liaison to ACE; Joe Eagan, Assistant Vice President, Facilities Management; Bill McGillis, Senior Associate Athletic Director, Athletics; Steve Prevaux, General Counsel; Judy Genshaft, President

I. Call to Order and Comments:

Trustee Arnold called the meeting to order at 1:00 p.m. He introduced the newest Trustee Byron Shinn who made brief remarks to the Workgroup.

II. New Business – Action Items

a. Approval of Minutes – February 18, 2010

A motion was made to approve the minutes and seconded. Approved unanimously.

b. USF St. Petersburg Strategic Plan 2009-2013

Margaret Sullivan, USF St. Petersburg Regional Chancellor, presented the item.

A motion was made to approve and seconded. Approved unanimously

III. New Business – Information Item

a. ACE Workgroup: An Overview of Scope and Responsibilities

Vice President Ralph Wilcox provided a Power Point presentation outlining the general responsibilities of the ACE Workgroup, with input also from Judith Ponticell, Senior Associate Vice President for Academic Affairs, USF Polytechnic, Kathleen Moore, Associate Vice President for Academic Affairs, Jennifer Capeheart-Meningall, Vice President for
b. **IT Upgrade and Technology Fee Update**

Michael Pearce, Vice President Information Technology, made a Power Point presentation summarizing accomplishments, principles, and initiatives regarding Information Technology and Student Technology fees.

c. **Student Success Task Force: Preliminary Recommendations**

Comments were tabled for the next meeting.

IV. **Updates**

a. **USF System Executive Vice President Update**

President Genshaft discussed the USF System structure, the importance of System articulated programs, and emphasized the importance of the System to all member institutions. Dr. Wilcox invited the Trustees to attend Commencement.

b. **USF System Vice President for Student Affairs Update**

Vice President Jennifer Capeheart-Meningall reported that a significant change in the student health fees is expected next year. She said that task forces here and in Tallahassee are currently investigating other options, as this is an important issue in student retention.

c. **Faculty Senate Update**

Comments were tabled for the next meeting.

d. **Student Government Update**

Mr. Soltero expressed appreciation for his time with the Workgroup and introduced the incoming Student Government President Cesar Hernandez. Mr. Soltero described the success of USF Day on April 9th, and President Genshaft explained that the second Friday of every April is now USF Day. Trustee Arnold thanked Mr. Soltero for his service to the group.

The meeting was adjourned by Trustee Arnold at 3:00 PM.